

## **WROCKWARDINE PARISH COUNCIL**

**Minutes of the Finance & General Purposes Committee Meeting held on  
Thursday 20<sup>th</sup> January 2005 at Wrockwardine Parish Hall at 7.30 p.m.**

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**Present:**

Cllr. – E. A. Cowling Committee Chairman  
Cllrs. K.J.S. Ballantyne, C. Carver and Ms. T. Kenny.  
Mr. M. Goldstraw – Clerk

**Also in attendance:** Cllr. Dawes and Cllr. Kiernan

**F&GP**

The Chairman welcomed all to the meeting.

**05/01 Apologies for Absence**

Apologies were received on behalf of Cllr. Rawlings who was on authorised leave of absence.

**05/02 Minutes**

The Minutes of the meeting held on 16<sup>th</sup> December 2004 were confirmed and signed, by the Chairman, as a true record.

**05/03 Development Plan 2005 – 2007**

The Chairman asked if Council had received any feedback from suggestions publicised in the parish magazine.

Cllr. Ballantyne stated that Council had received three letters, one relating to traffic matters and two matters of generality rather than specific; none had been critical of Council and did not comment upon the Council's plans for the future.

Cllr. Ballantyne was given permission to prepare a draft development plan based upon the premise that the public did not appear to have any strong objections to the plans of Council. Cllr. Ballantyne gave an indication of some of the matters which could be included in the plans.

**05/04 Engraving of Stones (Public Spaces)**

The Clerk reported that no quotes had been received.

**05/05 Risk Assessment**

Members considered the updated Draft Financial Regulations received from NALC. It was agreed that the draft should be put to whole council for consideration after the Clerk has highlighted the proposed changes (if any) .

**05/06 Freedom of Information Act 2000**

Following discussion it was resolved that the F&GP Committee were satisfied that Council complied with the act and was competent to deal with any requests made to Council under the Act.

**05/07 Quality Council**

a) Clerks Training

The Clerk informed the meeting that in order to qualify for quality status the Clerk needed to complete a course of study to update his qualifications and complete the Certificate of Local Council Administration. The meeting was informed that Dawley Hamlets Parish Council had indicated that they would pay half of the necessary costs. It was resolved to recommend to full Council that WPC pay half of the costs towards proper accreditation for the Clerk. The Clerk was asked to thank DHPC for their contribution.

b) Clerks terms and conditions of employment.

The Chairman agreed to read through the new terms and conditions and if satisfied to make a recommendation of acceptance of the terms and conditions to Council.

**05/08 Playing Fields**

a) Wrockwardine Playing Field

There was nothing to report.

b) Wallcot

The Clerk reported that he had made a formal approach to the Borough and was awaiting a response.

**05/09 Next Meeting**

Members agreed that the next meeting should be Thursday 17<sup>th</sup> February 2005 at Admaston House at 7.15 p.m.

There being no further business the meeting closed at 8.09 p.m.

*Signed* \_\_\_\_\_  
*Chairman*

*Date* \_\_\_\_\_