

WROCKWARDINE PARISH COUNCIL
Regent Villa, London Road, St. George's, Telford TF2 9LH
Tel: 01952 406410

To all Members of the Committee:

Cllr. Cowling – Committee Chairman

Cllr. Ballantyne (Ex Officio), Cllr. Rawlings (Ex Officio), Cllr. Carver and

Cllr. Ms. Kenny

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

You are hereby summoned to attend a meeting of the F&GP Committee of
Wrockwardine Parish Council, to be held at Admaston House

on Thursday 27th May 2004 at 7.30 p.m.

The business to be transacted at this Committee meeting will be as set out below on the Agenda.

Dated this: 20th May 2004

Signed:
Clerk to the Council

AGENDA

- 1) **Election of Committee Chairman**
The Committee having been reconstituted at the AGM of Council for the year 2004/5 it is now proper to elect a Committee Chairman for the forthcoming year.
- 2) **Apologies for absence**
- 3) **To confirm the Minutes of the Previous Meeting**
Previously Circulated.
- 4) **Expenditure Matters [current year]**
To note that Council has allocated a Committee budget for the forthcoming year in the sum of £500.
 - a) Street Lighting/Footway Lighting
 - b) To explore the costs/feasibility of providing fence or other barrier at a gap in the hedge of Admaston Green and report back to Council.
- 5) **Budget 2005/6 Preparation**
 - a) To plan for the preparation of the Budget prior to presentation to Council for approval in October/November and to encourage “development bids” from Members of Council to assist in the preparation of said Budget.
 - b) To consider the preparation of a “Development Plan” for the years 2005/6/7
- 5) **Risk Assessment**

- a) Clerk to report that guidance booklets have been ordered from Council's insurers.
 - b) To determine schedule of assessment.
- 6) **Next Meeting** Thursday 24th June 2004