

## **WROCKWARDINE PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> December 2006  
at Wrockwardine Parish Hall at 7.30 p.m.**

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**Present:**

Cllr. – K.J.S. Ballantyne – Meeting Chairman  
Cllrs. M. Craik, E. Dawes, Ms. T. Kenny, T. Kiernan, D.  
Powell and S. Rawlings.  
Mr. M. Goldstraw – Clerk

**Also in attendance:** Becky Eade and Dave Ottley (BT&W)  
PC Judith McPherson  
Mr. Alan Bingham (Admaston House Trust)

**06/114 Chairman's opening remarks**

The Chairman welcomed all to the meeting.

**06/115 Apologies for Absence**

Apologies along with reasons for absence were received and accepted from Cllrs. Carver, Cowling and Savage.  
Courtesy apologies were received from Cllr. D. Blackwell and Cllr. Seymour (Borough Councillor).

**06/116 Public Session**

The Chairman deferred the public session stating that Mr. Bingham was in attendance to hear a debate on the grant application from Admaston House and, at the appropriate time, Members would be first asked if they wished to deal with the grant at the present session or defer it to the grants session proper in March 2007.

**06/117 Declaration of Interest**

Cllr. Powell declared an interest in the grant application to be made by Admaston House Trust.

**06/118 Police Report**

PC McPherson presented the police report to members and answered questions. It was confirmed that the police had received no complaints or concerns about the new cycle track and play facility in Admaston.

Members heard that there was to be alcohol test purchasing in the area.

PC McPherson agreed to find out how often hand held speed cameras had been used in Admaston.

**06/119 Minutes**

**The Minutes of the meeting held on 8<sup>th</sup> November 2006 were confirmed and signed, by the Chairman, as a true record.**

### **06/120 Play Facilities – Ringers Way Playing Fields**

The Chairman introduced Becky Eade and Dave Ottley to the meeting. Members were invited to ask questions.

Cllr. Rawlings acknowledged that the facility was greatly used but expressed a safety concern that many were accessing the site by crossing the busy Wellington Road.

Mr. Ottley informed the meeting that at design stage there had been consultations with the Highways section and they were satisfied. There had been no formal issues raised.

Cllr. Rawlings suggested that the Borough ensured that the fences and boundaries were secure.

Cllr. Dawes was concerned over the maintenance of the site and informed the meeting that parts of the surface were deteriorating rapidly (the surface appeared to be breaking up in places). This could be unsafe for youngsters to ride on, especially on the bank.

Mr. Ottley acknowledged the concern and stated that the works were still under guarantee and would be attended to.

Cllr. Dawes stated that the surface was washing away, the banks were muddy and this made control of bikes difficult.

Mr. Ottley agreed to attend to the deterioration and confirmed that sufficient capital had been set aside in an interest bearing account to pay for maintenance.

Cllr. Ms. Kenny stated that she had not been in favour of the park but was now impressed by the number of children who use it. However she felt that it was geared towards children of a certain age group and did not cater for younger children. Members were referred to a letter from an eight year old girl.

There was a brief discussion about the facility and its use (or lack of use) by younger children and girls.

The Chairman reminded the meeting that Cllr. Kiernan had previously brought concerns over lack of facilities for younger children in the parish to the attention of Council and that a strategy had been devised to remedy the problem.

The officers agreed to work with the parish to improve facilities within the parish for younger children.

Cllr. Powell, in referring to the action which was already in hand by the parish, stated that the Burnell Road site was very valued. Returning to the cycle track,

Cllr. Powell commented on the fencing around the cycle track stating that it did serve a purpose. Mr. Ottley confirmed that there was a need for the fence as it was a stipulated part of the safety plan.

***8.00 p.m. Cllr. Miss Seymour joined the meeting.***

Mr. Ottley gave details of the RoSPA report and informed the meeting that the Borough now had a Gold Award for safety standards.

Cllr. Kiernan expressed concern over how muddy the site was. Miss Eade stated that the Borough would look at re-seeding the site in the spring. It was also agreed that the site was quite wet and that it would be prudent if the Borough also attended to the drainage of the site.

The Chairman asked the officers if they were satisfied that the development as built was that which the planning permission allowed. Mr. Ottley confirmed that it did and that there had been consistency all through the project.

There was a brief discussion about the criteria of BMX tracks and Mr. Ottley confirmed that the facility was the smallest across the Borough and was not recognised by any official body as a BMX track.

The Chairman asked if Sport England were content with the sports pitches. Mrs Eade confirmed that they were happy with the outcome of the development and that they had always been happy with the proposal.

The Chairman asked if there were any outstanding issues to be resolved with the allotment holders. Mrs Eade stated that the Borough had agreed to erect a section of fencing to satisfy the needs and concerns of the allotment holders and it was noted that the relevant planning application was to be placed before the parish Council later in the meeting.

***8.09 p.m. Cllr. Ms. Kenny left the meeting.***

Cllr. Craik for clarification of the issues with the allotment association and football clubs. Mrs Eade gave a brief outline and stated that there were no remaining issues with the football clubs.

***8.12 p.m. Cllr. Ms. Kenny rejoined the meeting.***

Mrs Eade proceeded to outline some of the difficulties experienced by the allotment holders and stated that the proposed fence was anticipated to solve most of them. Members discussed the cost of the fence.

***8.15 p.m. after being thanked by the Chairman the Borough Officers left the meeting.***

**06/121 Finance & General Purposes Committee**

- a) The meeting being inquorate there were no minutes to accept.

The Chairman asked members to consider the need for an F&GP Meeting during the month of December stating that he would not ask members to decide until all the business of the present meeting had been dealt with.

**06/122 Admaston House**

a) Report from Parish Representative

Cllr. Craik gave a report of the December meeting of the Trustees.

Members heard that one of the Trustees was to step down and a general call was made for volunteers as active Trustees.

b) Parish Council as Holding Trustee

Cllr. Craik informed the meeting that the matter was with the Trustees legal advisor.

It was RESOLVED that once the Clerk in consultation with the Chairman was satisfied that the required indemnity insurance had been acquired by the Trust the Clerk and Chairman can sign the documents required to make Council a Holding Trustee. [Cllrs. Craik and Powell took no part in the debate or resolution]

c) Grant application

[Cllr. Powell left the room for the duration of the debate]

The Chairman presented the request to the meeting and reminded Council that it was their policy to deal with grant applications twice yearly. The Chairman advised the meeting that they ought to defer the request until the March Meeting however if they felt there was an exceptional reason they could deal with the request immediately.

Following discussion it was RESOLVED to defer the request until the dedicated grants meeting in March.

***8.31 p.m. The Chairman suspended Standing Orders and invited Mr. Bingham to address the meeting. Mr. Bingham gave details of the proposed development of Admaston House.***

***8.35 p.m. Standing Orders were reinstated.***

**06/123 War Memorial/ Remembrance Day Service**

The Chairman reported that regrettably the war memorial had been vandalized; the wire holding the wreaths had been deliberately cut. It was noted that Cllrs. Kiernan and Cowling had reinstated the wreaths.

The Clerk informed the meeting that during a recent review of the Council insurance policy he had taken the initiative given the cost of the plaque, of adding the plaque to the policy. The Clerk asked members to confirm by way of a resolution that it was its wish that the plaque should be insured. It was RESOLVED that the plaque should be insured.

## **06/124 Parish Improvements**

### **a) Shelter (Wrockwardine Playing Fields)**

The Clerk gave the meeting details of his meeting with the contractor on site. A quote should be available for the next meeting.

### **b) Street Signs**

The Clerk confirmed that the signs were on order. Members heard that the finials for the sign posts had had to be reordered because the original supplier had gone into liquidation.

### **c) Gates etc. Longyard Meadow**

The Clerk confirmed that the contractor had been spoken to and had promised an early start date. The contractor had confirmed that he would supply free of charge a finger post with “Longyard Meadow” routed on it and that he would replace the backs of the two benches with new backs (at cost) with “Wrockwardine Parish Council” routed on. Members RESOLVED to pay for the replacement backs.

### **d) Bus Shelter Admaston Spa**

The Clerk informed the meeting that he had put the supplier in touch with the contractor for the base so that they could coordinate the works. It was hoped that the contractor for the base could complete the work by the end of December.

## **06/125 Correspondence**

### **1. Correspondence not requiring a decision**

CPRE	Fieldwork Magazine. Cllr. Rawlings
BT&W	Telford Railfreight Terminal - update. Noted.
BT&W	Bus Users Group (Urban) Minutes. Noted.
SCC	Path Times (Parish Paths Partnerships) – Cllr. Rawlings

### **2. Correspondence requiring a decision**

BT&W	Scrutiny Review of Street Lighting. The Clerk presented a reply to the scrutiny commission which was based upon the views of Council. The reply was approved.
SALC	Next meeting 18 <sup>th</sup> Jan (White Paper Training). Cllr. Kiernan to attend.
SALC	White Paper Questionnaire City Region Proposals. - Deferred to January meeting.
BT&W	New telephone number(s). Noted.
BT&W	Capital Works Programme (Traffic Management). It was noted that once more the Borough had ignored the actual requests of council and recorded one matter which was outside the parish and irrelevant to it.
BT&W	Scrutiny Review of Community Support Officers – Clerk to reply after consulting with Chairman.

The Chairman reported that he had received a letter of thanks from a resident to the Parish Council for providing the parish with a war memorial.

### **06/126 Planning Matters**

#### **Applications**

The following applications were considered:

- W06/1427 Erection of two storey side extension 9 Woodford Green Shawbirch. There were no objections.
- W06/1461 Erection of single storey side extension 1 Holt Coppice Bratton. There were no objections.
- W06/1454 Erection of 4m high fence Admaston Playing Fields Admaston. The Clerk was asked to forward Council's positive support for this application.
- W06/1457 Erection of 2 detached dwellings and 2 detached garages Land adjacent 32 Bratton Road Admaston. There were no objections.

#### **Permissions**

The following permissions were noted:

- W06/1209 Erection of single and two storey extensions 7 Donnerville Gardens, Admaston.
- W06/1178 Erection of conservatory to rear of existing property and erection of a garden shed (retrospective).
- W06/1160 Erection of 1<sup>st</sup> floor extension 19 Aldermead Close Admaston.
- W06/1215 Erection of a first floor extension, conservatory and detached double garage Brook Cottage 1 and 2 Wrockwardine Bank.
- W06/1142 (listed consent) Removal of flat roof extension and re-instate door and painting of front and back door. The Dingle Wrockwardine.
- W06/1285 Single storey kitchen extension. The Oaklands Station Road.
- W06/1290 Erection of conservatory and conversion of existing garage into kitchen. 1 Woodhall Close Shawbirch.

#### **Refusals**

The following refusal was noted.

- W06/1223 Proposed extension Overly Hill Cottage.

#### **Noted:**

Notification of appeal W06/0265 Erection of retirement home land at rear 9 Bratton Road.

**06/127 Accounts for Payment**

The Clerk asked Members to approve two additional payment the invoices of which had been received too late to place on the schedule of receipts and payment:

Wrockwardine Parish Hall – Rental	£80.00
Cllr. Cowling – reimbursement of approved expenditure (Christmas tree provision)	£143.30

These were approved.

a) **Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.**

b) **Statement 159** was tabled along with the reconciliation and was approved.

**06/128 Press Statement**

The Chairman was delegated to produce a press release.

**06/129 Next Meeting**

The Chairman reminded members that the next meeting of the Council was scheduled for Wednesday 10<sup>th</sup> January 2007 to commence at 7.30 p.m. at Admaston House.

**06/130 Chairman's Closing Remarks**

The Chairman invited Cllr. Miss Seymour to give her report. Cllr. Miss Seymour spoke of the Joint NHS scrutiny report.

The Chairman thanked all for attending, invited all to remain behind after the close of the meeting to partake of seasonal refreshments and wished all in attendance a Very Merry Christmas and a Happy New Year.

There being no further business the meeting closed at 9.09 p.m.

*Signed* \_\_\_\_\_  
*Chairman*

*Date* \_\_\_\_\_