

WROCKWARDINE PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Wednesday
9th June 2004 at Admaston House at 7.30 p.m.**

Present:

Cllr. - K.J.S. Ballantyne - Chairman
Cllrs. E. A. Cowling, M. Craik, Ms. T. Kenny,
T. Kiernan, D. Powell, S. Rawlings and Mrs. J. Savage.
Mr. M. Goldstraw – Clerk

Also in attendance: One member of the public.

04/98 Chairman's remarks

The Chairman welcomed all to the meeting and in particular welcomed back Cllr. Mrs. Savage.

04/99 Police Report

The Meeting received apologies from PC McPherson who was on annual leave. The Chairman presented a report which had been forwarded to him from PC McPherson.

04/100 Apologies for Absence

Apology for absence along with reason was received and accepted from Cllr. C. Carver.
Courtesy apologies were received from Cllr. Miss Seymour and Cllr. Blackwell (Borough Cllrs.)

04/101 Declaration of Interest

Cllrs. Powell and Craik informed the meeting that they had an interest in the planning application from Admaston House due before Council.
[The meeting also noted that the Clerk had received an application/proposal for funding from the Admaston House Trust.]

04/102 Vacancy in the Office of Parish Councillor

Members were informed that Cllr. Brown had resigned from the Office of Parish Councillor. The Chairman formally declared that:
*Notice is hereby given that a vacancy has occurred in the office of Parish Councillor, for the above mentioned Parish, by reason of resignation.
Any ten electors of the said Parish requesting an election, must do so in writing to M. Frater Esq., Returning Officer, Borough of Telford & Wrekin, Malinslee House, Telford, within 14 days of the date of this notice.
If no such request has been made, the Parish Council will take the necessary steps to fill the vacancy within a period of 60 days from the date of this notice.*

The Clerk agreed to post the necessary notices around the parish and also inform the Returning Officer.

04/103 Minutes

The Minutes of the meeting held on 12th May 2004 were confirmed and signed, by the Chairman, as a true record.

04/104 Finance & General Purposes Committee

a) The minutes of the F&GP Committee meeting held on 27th May 2004 were received by Council.

b) Cllr. Ballantyne, who had been acting Chairman of the F&GP meeting put the recommendations to the meeting but first asked that matters relating to minute 04/19 of the F&GP minutes (Budget considerations) be dealt with later in the agenda under a specific heading – Members agreed.

Cllr. Ballantyne reported that progress on Risk Assessment was awaiting receipt of the guidance notes from Council's insurers.

Members were asked to approve the additional expenditure which may be incurred by increasing Council's insurance to cover damage/loss to fences and gates. It was RESOLVED to approve the additional expenditure which may be incurred by increasing Council's insurance to cover damage/loss to fences and gates.

The meeting was made aware that the Clerk had recently received an application and proposal from Admaston House Trust in response to a request made by the F&GP Committee. Cllr. Ballantyne explained that the proposal/application had been received by the Clerk on the previous Saturday morning, too late to copy to all Members and place on the agenda for proper discussion. He further explained that as the item would almost certainly involve discussion on possible expenditure, it would have to be placed on the agenda as a matter in its own right.

Cllr. Cowling proposed that the proposal/application be copied to all Councillors and submitted to the F&GP Committee for consideration. (Cllr. Craik asked if it could be confirmed that he and Cllr. Powell could attend the meeting in order to be available to answer any questions – the Clerk confirmed that they would be able to attend and may be invited to answer questions but could not contribute otherwise to the debate and could not participate in any vote on the matter).

Cllr. Kenny seconded the proposition. RESOLVED that the proposal/application be copied to all Councillors and submitted to the F&GP Committee for consideration. [Cllrs. Craik and Powell abstained from the vote]

04/105 Report from Parish Representative on Admaston House Trust

Cllr. Craik presented a very favourable report on the current successful operation of the Trust. Members were invited to the Trust A.G.M and Quiz evening on the 9th July.

Cllr. Ballantyne asked what progress the Trust was making with compliance of the Disability Discrimination Act. Cllr. Powell informed the meeting that the Trust were taking professional advice.

04/106 Traffic and Transport Matters

a) Street signage Bratton Road/Whiteways Drive/Elmsdale Crescent

Cllr. Ballantyne updated members on the action being taken by the Borough.

b) Shawbirch Road

The Clerk informed the meeting that some time had now elapsed since Mr. Roderick had agreed to consider the amendments put by Council and it had not been possible to contact Mr. Roderick for an update.

Cllr. Mrs. Kenny reported that she also was having difficulty in pinning Kevin Price down to any form of action to resolve some of the many problems with Heavy Goods vehicles in Charlton which had been put to him some months ago.

Members discussed the lack of progress and in particular the lack of response from officers of the Borough. After discussion it was RESOLVED that the Clerk should write two letters; one to Mr. Roderick asking to produce his recommendations and comments on the proposed amendments within 28 days or explain why no progress has been made, and a letter to Mr. Price stating that the Parish Council required him to either carry out the agreed work within 28 days or attend the Parish Council to explain why despite making promises to the residents of Charlton he had failed to carry out any of the work.

Members agreed that if these steps were to prove unsuccessful the matter would be revisited with the possibility of taking more formal action under the Borough complaints procedure.

8.24 p.m. Standing Orders were suspended and the meeting was suspended briefly to allow Cllr. Powell to attend to an unexpected matter within Admaston House.

8.28 p.m. Cllr. Powell rejoined the meeting and the meeting was resumed.

04/107 Vital Villages

a) Admaston Halt

Members heard that there was nothing to report.

b) Engraving of granite stones at Long Yard Meadow and Admaston Green
The Clerk reported that the contractor had been engaged but no progress had yet been made.

c) Parish Newsletter

Cllr. Ballantyne reported that the magazine had been produced and was being circulated. Cllr. Mrs. Savage asked that it be noted that the contact details of Cllr. Carver appeared to have been omitted from the magazine in error.

Cllr. Ballantyne and Cllr. Cowling confirmed that Cllr. Carver's details had been included in the draft submitted to the printers but had been deleted in error. The printer had been asked to remove the contact details of former Cllr. Brown following receipt of his resignation and it was thought that the printer whilst removing Cllr. Browns details may have also removed those of Cllr. Carver in error. Members agreed that whilst it was unfortunate that Cllr. Carver's details had been deleted in error, it was not so serious as to warrant further action.

Benches

The Clerk reminded the meeting that Council had agreed to purchase benches for the parish since those provided by the previous supplier had proved to be unsuitable for the job had not made other arrangements.

Members discussed the price and specification of benches from the Greenwood Trust (approx. £371 + VAT per bench plus cost of lettering at £1 per letter).

Cllr. Ballantyne proposed that Council purchase three benches from the Greenwood Trust. Seconded by Cllr. Mrs. Savage. RESOLVED that Council purchase three benches from the Greenwood Trust.

Cllr. Craik proposed that the benches be routed with the words "Wrockwardine Parish Council". Seconded by Cllr. Cowling. Cllr. Mrs. Savage asked that (if it were possible to do) the jubilee cipher be added to the lettering. Cllr. Craik withdrew his proposition and proposed that the benches be routed with the words "Wrockwardine Parish Council" and that (if it be possible to do) the jubilee cipher be added to the lettering. Seconded by Cllr. Cowling it was RESOLVED.

The Clerk then reminded the meeting that a sum of money had been set aside previously to resurface the football pitch at Wrockwardine but owing to circumstances beyond the control of Council the project had not been proceeded with. Members agreed to place the matter on the next agenda for discussion.

The Clerk informed the meeting that the hedge at Admaston Green (Wellington Road) was overdue for a cut but had been left until the birds had finished nesting. As the nesting season was over, the contractor had been instructed to carry out the necessary work.

d) Finger Posts

Cllr. Kenny informed the meeting that she was awaiting contact from the Borough Officer.

e) Provision of road salt (salt & grit bins) within the parish.

Although Cllr. Powell had produced a report for consideration, it had not been made available in time to be circulated prior to the meeting – it was agreed that the matter should be held over to the next meeting to allow Members time to

read the report.

g) Litter bin – Admaston Green and the problems of dog excrement.
Cllr. Powell gave a report and Members agreed that the matter was satisfactory for the present.

04/108 Correspondence

Correspondence requiring a decision

London Inn Group	Justices Licence Application Buckatree Hall RESOLVED to support the application.
BT&W	Annual Passenger Transport Conference. Cllr. Kiernan agreed to attend if his diary allowed.
BT&W	NTP3 Agenda – Cllr. Rawlings to attend.
BT&W	Tree Preservation Order – deferred to be dealt with under planning.
C/A	Rights of Way Act. – Map circulated to Members.

The Following correspondence was noted:

Admaston House Trust	Minutes and Agenda.
BT&W	Road Signing Bratton Road, Admaston & Bratton – referred to previously in Traffic and Transport matters.

04/109 Planning Matters

Tree Preservation Orders:

The following notices were noted:

Notice of Service – land off Donnerville Drive Admaston

Notice of Service – land between Woodford Green and Greenwood Drive Bratton

Members considered the following applications:

W04/0591	Erection of triple garage – The Old Smithy, 44 Elmsdale Crescent Admaston. [Cllr. Ballantyne declared an interest in this application and took no part]
W04/0500	Proposed conservatory to side – 21 Allscott.
W04/0539	Retention of existing building as storage and carport, erection of stabling and tack/feed room. Broadacre House, Charlton.
W04/0544	Erection of single storey side and rear extension – Lawn Farm Rushmoor.
W04/0498	Erection of detached garage – 50 Crowdale Road.
W04/0606	Erection of carport with storage above and erection of extension to existing kitchen – The Gables, Bratton Road, Bratton.

- W04/0602 Erection of single storey extension – Redwood House Allscott.
- W04/0584 Erection of 2.1m high fencing (retrospective) – Admaston House.
 [Cllrs. Craik and Powell took no part in the proceedings for W04/0584]

There were no objections to any of the applications.

The following approvals were noted:

- W04/0370 Erection of a single storey rear extension 5 Ercall Lane
- W04/0317 Erection of a lean to extension to existing animal feed warehouse –
British Sugar.
- W04/0336 Erection of a single storey extension and conservatory to rear of – 7
 Shawbirch Road Admaston.

There were no refusals to be noted.

04/110 Accounts for Payment

Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.

In addition to the tabled payments the following payment was approved.

Cheque 000803 K.J.S. Ballantyne £29.99

The Clerk informed the meeting that the payment was a reimbursement to Cllr. Ballantyne who had, at the request of the Clerk, purchased from Dixons a Computer Card Reader (a piece of technology which allowed the draft Parish Magazine to be “translated” from the Council’s technology and thereby “read” by the printers of the magazine). The money was to come from the delegated office costs.

Statement 129 was tabled along with the reconciliation and was approved.

Audit Accounts

The Clerk presented the Accounts for the year ending 31st March 2004 to the Meeting. It was **RESOLVED** to accept and adopt the accounts as presented.

Audit Statement of Assurance

It was **RESOLVED** to approve the Statement of Assurance.

Bank Signatories

The Clerk drew to the attention of the Meeting that due to the resignation of Cllr. Brown Council now had one less authorised signatory to the bank account. Following discussion it was **RESOLVED** that Cllr. Cowling be the replacement authorised signatory. Clerk to make the necessary arrangements.

04/111 Budget

Budget Preparation 2005/6/Budget

Cllr. Ballantyne outlined and clarified the discussion held at the May F&GP meeting and recorded as minute F&GP **04/27 Budget 2005/6 Preparation.**

Members were content to proceed along the lines recommended by the F&GP Committee.

Development Plan

Cllr. Ballantyne outlined and clarified the discussion held at the May F&GP meeting and recorded as minute F&GP **04/27 Budget 2005/6 Development Plan 2005 - 2007.**

Members were content to proceed along the lines recommended by the F&GP Committee.

04/112 Press Statement

The Clerk reported that consultation meetings were to be hosted by the Borough (Derek Owen) to present the plans for the Youth Facility at Bean Hill to the public on the following dates:

24th June at Shawburch Community Centre between 4.00 p.m. and 7.00 p.m.

25th June at Admaston House between 4.00 p.m. and 7.00 p.m.

Cllrs. Powell and Rawlings stated that they would attend the Admaston House meeting.

The Clerk was asked to report the above information along with the vacancy in the Office of Parish Councillor.

04/113 Next Meeting

The Chairman reminded members that the next meeting of the Council was scheduled Wednesday, 14th July 2004 to commence at **7.30 p.m.** at Admaston House.

SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

RESOLVED that the press and public be excluded from the meeting for the remaining item of business which is confidential and may disclose exempt information

04/114 There was no progress to report on any matters.

There being no further business the meeting closed at 9.46 p.m.

Signed _____
Chairman

Date _____