

## **WROCKWARDINE PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on Wednesday  
12<sup>th</sup> May 2004 at Admaston House at 7.30 p.m.**

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**Present:**

Cllr. - K.J.S. Ballantyne - Chairman  
Cllrs. B. Brown, E. A. Cowling, M. Craik, Ms. T. Kenny,  
T. Kiernan and D. Powell,  
Mr. M. Goldstraw – Clerk

**Also in attendance:** One member of the public.  
PC McPherson.

**04/77 Chairman's remarks**

The Chairman welcomed all to the meeting and then at the request of Cllr. Brown gave way to allow him to address the meeting. Cllr. Brown gave a moving address to the meeting outlining his past service within Council and some of the achievements attained over the years. He thanked Members past and present for their support and gave particular thanks to the Clerk for his ongoing advice and assistance.

Cllr. Ballantyne stated that Cllr. Brown's service had been one of fulfilment and great contribution, always with great courtesy and erudition. His achievements will always be remembered, marked particularly by the open spaces [Admaston Green and Longyard Meadow] Council now had at its disposal.

Cllr. Ballantyne gave particular mention to Cllr. Brown's time in the Chair to which he had come at a time when Council was going through a difficult transition; he had chaired the Council with great skill and guided it successfully thoughtfully through a difficult time.

**04/78 Election of Chairman**

Cllr. Ballantyne called for nominations for Chairmanship of Council.  
**Cllr. Cowling proposed that Cllr. Ballantyne be elected to serve as Chairman of Council. Seconded by Cllr. Craik, there being no other nominations, it was RESOLVED that Cllr. Ballantyne be Chairman of Council.**

**04/79 Chairman to sign Declaration of Acceptance of Office**

**Cllr. Ballantyne signed the Declaration of acceptance of the Office of Chairman.**

**04/80 Election of Vice Chairman**

The Chairman called for nominations for Vice Chairman of Council.  
**Cllr. Cowling proposed that Cllr. Rawlings be elected to serve as Vice Chairman of Council. Seconded by Cllr. Powell, there being no other**

**nominations, it was RESOLVED that Cllr. Rawlings be Vice Chairman of Council.**

**04/81 Apologies for Absence**

Apologies for absence along with reasons were received and accepted from Cllr. Mrs. Savage, Cllr. Carver and Cllr. Rawlings.

Courtesy apologies were received from Cllr. Miss Seymour and Cllr. Blackwell (Borough Cllrs.)

**04/82 Declaration of Interest**

Cllr. Ballantyne informed the meeting that he had an interest in item 9d in the agenda as Chairman of the local branch of CPRE and would therefore not take part in that matter.

**04/83 Police Session**

PC McPherson gave her police report and outlined the action being taken.

PC McPherson answered questions.

*7.52 p.m. PC McPherson left the meeting having first been thanked for her contribution.*

**04/83 Committees/Working Groups**

a) Finance & General Purposes Committee

Cllr. Powell proposed that the following membership should be elected to serve on the Committee en-bloc:

Cllr. Ballantyne [Ex Officio], Cllr. Rawlings [Ex Officio], Cllr. Carver, Cllr. Cowling and Cllr. Ms. Kenny. Seconded by Cllr. Craik it was **RESOLVED**.

The Chairman asked the meeting to give consideration to the setting of a budget for the F&GP Committee:

i) For the next financial year to allocate a sum of money to the Committee to allow it to incur expenditure without having to come back to Council.

ii) An interim budget for the present financial year. The Chairman suggested for the interim a sum of £500 be vired to the Committee from general funds.

Cllr. Craik felt that it would be prudent, if a budget was allowed, to set a limit on any one item of expenditure.

Members discussed the allocation of a budget.

Proposed by Cllr. Ballantyne that a sum of £500 be vired from general reserves to the F&GP Committee to be used in accord with such terms as may be set by Council, seconded by Cllr. Ms. Kenny, it was **RESOLVED**.

Cllr. Ballantyne proposed that urgent expenditure from the F&GP budget be delegated to the Chairman of the F&GP Committee after proper consultation

with the Clerk up to a maximum of £250 at any one time. Seconded by Cllr. Kenny it was **RESOLVED**.

**04/84 Meetings of Council**

It was agreed that Council should continue to meet on the second Wednesday of each month with the exception of August with the meetings alternating between Admaston House and Wrockwardine Parish Hall and that meetings of the F&GP Committee should be called as required.

Members agreed that the holding of the Annual Parish Meeting had been successfully held on a separate and specific evening. No date or venue for the next APM was set.

**04/85 Annual Subscriptions**

Members agreed to the payment of the following annual subscriptions which will become due during the year:

*[Cllr. Ballantyne took no part in the proposition or vote for the renewal of CPRE membership. For that matter, and that matter only, Cllr. Cowling took the Chair]*

Insurance renewal, SAPTC, SAPTC WAC, CPRE and NTP3.

**04/86 Appointment of Representatives to outside bodies.**

Wrekin Area Committee (SAPTC) – Clerk and Chair.

Rural Transport Committee – Cllr. Ballantyne

Urban Transport Committee – Cllr. Kiernan.

Parish Paths Partnerships (NTP3) – Cllr. Rawlings.

Small Communities Liaison Group – The Clerk reported that this group had fallen into abeyance. **RESOLVED** to take it off the list of active groups.

Admaston House Trust – Cllr. Craik.

**04/87 Minutes**

**The Minutes of the meeting held on 7<sup>th</sup> April 2004 were confirmed and signed, by the Chairman, as a true record.**

**04/88 Finance & General Purposes Committee**

a) The minutes of the F&GP Committee meeting held on 22<sup>nd</sup> April 2004 were received by Council.

b) Cllr. Cowling drew to the attention of Council the discussion held under minute 4/20 (F&GP MINUTES) in particular the resolution that additional cover in the sum of £500 for the replacement or repair of all fences and gates on Council Land should be recommended to Council, such cover not being available under the current policy.

Cllr. Cowling proposed that additional insurance cover in the sum of £500 be taken for the replacement or repair of all fences and gates on Council Land.

Seconded by Cllr. Kiernan. It was **RESOLVED**.

**04/89 Traffic and Transport Matters**

**a) Street signage Bratton Road/Whiteways Drive/Elmsdale Crescent**

Cllr. Ballantyne reported receiving a reply from Mr. Frater and informed Members that a site meeting had been arranged to meet with an officer of the Borough on site to find a solution to the problem.

**b) Shawbirch Road**

The Clerk reported on the findings of the delegated committee and gave details of the suggested improvements which had been returned to Mr. Roderick.

**04/90 Vital Villages**

**a) Admaston Halt**

Members were in receipt of the updated report and the matter was discussed at length. It was **RESOLVED** to pursue the project to the next stage.

**b) Engraving of granite stones at Long Yard Meadow and Admaston Green**

The Clerk reported that the estimate received from the stone mason had been within the allocated budget and therefore the order had been placed. The stones were to be engraved with their respective names along with the Jubilee Cipher.

**c) Parish Newsletter**

Cllr. Ballantyne reported that grant funding of £597.47 from the Countryside Agency was on its way to Council to set off against the last magazine and the current magazine was in production and would have been circulated prior to the next meeting.

Cllr. Cowling wished that it be formally recorded that all Councillors were impressed by the content and quality of the magazine and were most grateful to Cllr. Ballantyne for the effort put into its production.

The Clerk asked members to give some consideration to the purchase and placement of benches within the parish. **RESOLVED** to place the matter on the next agenda.

**d) Finger Posts**

Cllr. Brown handed to Council a portfolio outlining progress so far and stood down from the project. The Chairman thanked Cllr. Brown for his hard work in preparing the ground work. Cllr. Ms. Kenny agreed to follow up the remainder of the project and report back to Council.

**e) Provision and maintenance of fences and hedges on Admaston Green**

Resolved to refer the matter to the F&GP Committee for further consideration.

**f) Provision of road salt (salt & grit bins) within the parish.**

Cllr. Powell agreed to produce a report for consideration to be placed before

the next meeting of Council.

g) Litter bin – Admaston Green and the problems of dog excrement.

Cllr. Powell agreed to produce a report for consideration to be placed before the next meeting of Council.

#### **04/91 Correspondence**

##### **Correspondence requiring a decision**

SALC Training	The Clerk reported that he had received positive response from Councillors and a number of places had been booked for the Clerk and Members.
P. Bradley MP	Request for change of meeting date to 17 <sup>th</sup> September. Members agreed to change the date to 17 <sup>th</sup> September.
Withington P.C.	The Mill Lane problems with pot holes etc. It was agreed to support Withington PC and request action be taken by the Borough.
Telford TC	Telford Town Centre Regeneration – Cllr. Ballantyne agreed to attend on behalf of Council.

##### **The Following correspondence was noted:**

Planning Enforcement	Wall Drummary Lane (Permitted development)
Cllr. Rawlings	Copy of letter to Borough re: dangerous man hole cover.
BT&W	Mayors Charity Ball
CNC	Maintenance Charges for Street Lights

#### **04/92 Planning Matters**

Members considered the following applications:

W04/0471	Erection of conservatory to rear 4 Brandon Avenue. There were no objections.
W04/0361	Erection of a conservatory top rear of 62 Broomfield Road. There were no objections.

There were no approvals to be noted.

There were no refusals to be noted.

#### **04/93 Accounts for Payment**

**Receipts & Payments - It was RESOLVED - that these be approved and paid as tabled.**

**Statement 128** was tabled along with the reconciliation and was approved.

#### **04/94 Reports**

The Chairman spoke of his concerns that the reports sessions could become little more than a surgery for the Borough Council and reminded the meeting

that the Clerk was attempting to implement an audit trail to monitor the response or otherwise to by the Borough to such reports. Members were asked to either report matters directly to the Borough or Borough Councillors or place their reports in a folder for the Clerk to pass on to the Borough on their behalf. This was not an attempt to avoid handling reports, but was an attempt to reduce the time taken at meetings. Councillors were also asked to let it be known to parishioners when they reported matters to Parish Councillors (in matters falling under the responsibility of the Borough) that the Borough had a mechanism for dealing with reports directly and that although the parish council could report the matter on their behalf, it was not within the gift of the parish to solve the problem.

A number of matters relating to the Borough were passed to Clerk for forwarding on.

Cllr. Craik reported that he had taken the registration number of a heavy goods vehicle seen speeding through Admaston.

**04/95 Press Statement**

The press report was delegated to the Chairman.

**04/96 Next Meeting**

The Chairman reminded members that the next meeting of the Council was scheduled Wednesday, 9<sup>th</sup> June 2004 to commence at **7.30 p.m.** at Admaston House.

**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972**

**RESOLVED** that the press and public be excluded from the meeting for the remaining item of business which is confidential and may disclose exempt information

**04/97** The Clerk gave members details of a report from the Borough Drainage Engineer.

There being no further business the meeting closed at 9.57 p.m.

*Signed* \_\_\_\_\_  
*Chairman*

*Date* \_\_\_\_\_