

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
Tel: 01952 897355
Mobile: 07842 158615

PLEASE NOTE THE FOLLOWING MEETING OF THE PARISH COUNCIL THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Human Resources Committee Meeting

The next meeting of the HR Committee will be held at **Admaston House, Dothill Room** on **Wednesday 22nd February 2023 at 4.30p.m.** The business to be transacted at this meeting will be as set out on the agenda below

Dated this: 14th February 2023

Signed: *Julia Hancox*
(Clerk to the Council)

AGENDA

1. **Welcome**
2. **Apologies for absence**
3. **Declaration of Interests: a) Pecuniary b) Personal**
4. **Public Session (15 mins)** – the meeting will be adjourned for 15 minutes to allow questions to the Chairman and Committee Members from members of the public
5. **Minutes** – to confirm the minutes of the HR Committee Meeting held on Wednesday 7th September 2022
6. **Policies** – to consider a new Community Engagement & Consultation Policy
7. **Clerk's Accounts** – to receive timesheets, annual leave card, mileage claims & training updates
8. **Schedule 12A Local Government Act 1972** – to consider that the press & public be excluded from the meeting for the remaining items of business which are confidential and may disclose exempt information
9. **Clerk's Salary**
 1. Incremental Increase & Backpay
 2. Payment of Salary Banking Arrangements
10. **Date of the next meeting** – to be set by the Committee