

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
Tel: 01952 897355
Mobile: 07842 158615

PLEASE NOTE THE FOLLOWING MEETING OF THE PARISH COUNCIL

Human Resources Committee Meeting

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

A meeting of the HR Committee will be held at **Admaston House, Dothill Room** on **Wednesday 1st February 2023 at 6.00p.m.** The business to be transacted at this meeting will be as set out on the agenda below

Dated this: 24th January 2023

Signed: *Julia Hancox*
(Clerk to the Council)

AGENDA

1. **Welcome**
2. **Apologies for absence**
3. **Declaration of Interests: a) Pecuniary b) Personal**
4. **Public Session (15 mins)** – the meeting will be adjourned for 15 minutes to allow questions to the Chairman and Committee Members from members of the public
5. **Minutes** – to confirm the minutes of the HR Committee Meeting held on Wednesday 7th September 2022
6. **Policies** – to consider a new Community Engagement & Consultation Policy
7. **Clerk's Accounts** – to receive timesheets, annual leave card, mileage claims & training updates
8. **Schedule 12A Local Government Act 1972** – to consider that the press & public be excluded from the meeting for the remaining items of business which are confidential and may disclose exempt information
9. **Clerk's Salary**
10. **Date of the next meeting** – to be set by the Committee