

Wrockwardine Parish Council

Minutes of the Parish Council Meeting held on Wednesday 12th July 2023 at Admaston House, Admaston at 7.30p.m

Present: Cllr P Cooper (Chairman)
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr B Eade
Cllr J Savage
Cllr K Tonks

In Attendance: 18 Members of the Public
PC Webb (West Mercia Police)
J Hancox (Clerk)

23/110 Welcome
The Chairman welcomed everyone to the meeting.

23/111 Apologies for absence
Cllr P Davis – Borough Council commitments
Cllr S Parr – Personal
Cllr G Thomas – Work commitments

23/112 Declaration of Interests & Dispensations
a) Pecuniary – None declared
b) Personal – None declared

23/113 Public Session
Members of the public asked about the details of the traffic calming measures to be installed from 31st July 2023 in Admaston and asked why the details of the scheme had not been consulted on. The Chairman and Cllr Mr Ballantyne gave details of the process followed from initial consultation in 2018 to the present day.

3 members of the public left the meeting at 7.48p.m

4 members of the public left the meeting at 7.49p.m

23/114 Police & PCSO
PC Webb gave an update on police issues around the Parish and recent speed surveys carried out. Councillors asked questions regarding speed data and footpath parking.

PC Webb left the meeting at 8p.m

23/115 To confirm and agree the Minutes of the Previous Meeting
It was **RESOLVED** to confirm and sign the Minutes of the meeting held on Wednesday 14th June 2023.
[Proposer: Cllr Eade; Seconder: Cllr Tonks; Vote: All]

23/116 Borough Councillors Reports
Borough Cllr Tonks gave updates on the following:

- Planning application for Sutton Road, Admaston “called in” and may go to T&W Plans Board

- Bratton Play Area – offered an additional grant from a local business of £5k making total £66,500 to refurbish the park
- Visit to St Peter's school regarding play area and parking issues
- Decrease in reports of anti-social behaviour could be due to additional PCSO patrols

2 members of the public left the meeting at 8.11p.m

1 member of the public left the meeting at 8.13p.m

1 member of the public left the meeting at 8.14p.m

23/117 Planning

1. Permissions & Refusals

Council noted the following permissions and refusals:

TWC/2023/0250	38 Glovers way, Shawbirch	Erection of single storey side extension	Full Granted
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2. New Applications

TWC/2023/0437	Hampton Villa, Wellington Rd, Admaston	Erection of 1.8m wooden fencing following removal of existing hedge (retrospective)	No Comment
TWC/2023/0453	Rose Villa, Station Rd, Admaston	Erection of a detached double garage with home office above (retrospective)	No Comment
TWC/2023/0459	Acacia House, Shawbirch Rd, Admaston	Reduction of up to 3m to lessen weight on fork & decayed stem to 1no. Acacia tree	No Comment
TWC/2023/0471	Retsimlik House, Bratton Rd, Bratton	Replacement of existing timber fence with a 1.66m brick boundary wall	No Comment

3. Applications received after the agenda was circulated

TWC/2023/0490 The Croft, 5A Bostock Close, Admaston – Felling of 1no. Lime tree

It was **RESOLVED** to **Object** to the application on the following grounds:

The Parish Council does not see the need for the tree to be felled but, subject to appropriate advice from the Tree Officer, feel that it should be lopped and topped which could solve the current issues.

[Proposer: Cllr Savage; Seconder: Cllr Mr Ballantyne; Abstain 1; Vote: All remaining]

TWC/2023/0488 Stone Manor, Bratton Rd, Bratton – Erection of a single storey side & rear extension
No comment

4. Delegation of Powers

It was **RESOLVED** to delegate planning decisions to the Clerk, following consultation with the Chairman and Vice-Chairman, during the summer recess.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Mr Ballantyne; Vote: All]

23/118 Finance

a) To confirm the Final Accounts paid and Bank Reconciliation for June 2023

The final accounts were noted and **RESOLVED**.

[Proposer: Cllr Tonks; Seconder: Cllr Mrs Ballantyne; Vote: All]

b) To confirm the Accounts for Payment July 2023

The accounts were noted and **RESOLVED**.

[Proposer: Cllr Tonks; Seconder: Cllr Mrs Ballantyne; Vote: All]

23/119 Traffic Issues

The Chairman gave a verbal update that no contact had been received from T&W Highways Department on:

- Proposal for a mini-island at the junction of Wellington Road
- Raised platform and road markings by bus stop on Wellington Road, Admaston
- White linings and speed signs in Wrockwardine
- Road markings to bus shelter at the junction on the Old Roamn Road and Aston
- Long Lane speed indicator strips

However, the agreed work on the traffic calming scheme at Admaston had been circulated before the meeting to Councillors with the advice that work would start on 31st July 2023 and last for 5 days.

The Chairman furthered advised of a reply from Mark Pritchard MP regarding the Long Lane traffic issues stating that he was chasing up information from the police and T&W Council.

1 member of the public left the meeting at 8.19p.m

A discussion took place about the attendance of members of the public and their dissatisfaction at the agreed Admaston traffic calming scheme. Following this it was agreed that Cllr Tonks would do a social media response which could then go on the Parish Council's social media site and the website. The Clerk would check with T&W that the map of the work could also be posted.

23/120 Cemetery Pathway

Following a discussion, it was **RESOLVED** that no action should be taken regarding the cemetery path and that it was the responsibility of the PCC and outside the remit of the grass cutting contract.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Mrs Ballantyne; Vote: All]

1 member of the public left the meeting at 8.32p.m

23/121 Other Meetings

1. **Wrekin Area Committee 15/6/23** – the details were circulated prior to the meeting and were noted with no comments

23/122 Clerk's Update

Members noted the Clerk's update on various matters (Appendix 1). The Clerk advised that the annual Police Crime Commissioner's Survey had been received after the agenda and it was agreed that the Clerk should complete it on behalf of the Parish Council and to include positive responses on police attendance at meetings and responses given to queries.

23/123 SID Statistics

The data was noted (Appendix 2). Council requested that the information be posted on the website by the Clerk.

23/124 Grant Applications

None received.

23/125 Correspondence

Long Yard Meadow – thank you for the work done in the meadow was received and noted.

23/126 Date of the next meeting

It was confirmed that the next meeting would be held on **Wednesday 13th September 2023** at **7.30p.m** at **Admaston House, Admaston.**

The meeting closed at 8.54p.m

Signed: **P Cooper** (Chairman)

Date **13th September 2023**

Item 23/118

Finance

a) Final Accounts paid in June 2023 & Bank Reconciliation

Payee	Description	Net	VAT	Cost
IdVerde	Bin Emptying	183.41	36.68	220.09
Eon	Street Lighting Maintenance	1,422.77	284.55	1,707.32
Cllr E Ballantyne	Expenses	8.38	0.39	8.77
C Hughes (Contractor)	Grass Cutting	850.00	170.00	1,020.00
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
C Hughes	Weeding	100.00	20.00	120.00
C Hughes	Benches Long Yard Meadow	382.00	76.40	458.40
Pheasant Public House	Grant Award	200.00	00.00	200.00
Unity Bank	Bank Charges	18.00	00.00	18.00
Various	Office & Stationery	74.13	3.20	77.33
Various	Staffing Costs	2,533.35	00.00	2,533.35
Total		6,511.24	739.06	7,250.30

Bank Reconciliation for June 2023

Unity Current Account

Current A/C Balance 1/6/23	105,269.25
Minus payments made June	7,250.30
Add Receipts June	00.00
Balance 30/6/23	98,018.95
Unity Bank Statement 138	98,018.95

Other Banks

Unity Instant Access Savings A/C Statement 112	57,561.46
NatWest Business A/C Balance 30/4/23	72,463.12
Total all Banks	228,043.53

Earmarked Reserves as at 31/5/23

Traffic Calming Admaston	40,000
Community Initiatives	1,500
Street Lighting	24,000
Playing Fields Maintenance	6,000
Little Free Library	500
Grounds Maintenance Fund	1,000
Outdoor Gym, Wrockwardine (Committed sum)	660
Grant PCSO Vehicle	2,000
Solar Lights – Wrockwardine Playing Fields	3,303
Total	78,963

NB: £198.00 left from grant for benches at Long Yard Meadow

b) Accounts for Payment July 2023

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	739.20	147.84	887.04
IdVerde	Bin Contract	183.41	36.68	220.09
C Hughes (Contractor)	Grass Cutting	850.00	170.00	1,020.00
B Cartwright	SID Maintenance June Payment	300.00	00.00	300.00
B Cartwright	SID Maintenance July Payment	300.00	00.00	300.00
E-On	Street Lighting Maintenance	1,422.77	284.55	1,707.32
Cllr EB	Travel Expenses	13.98	0.65	14.63
Various	Staffing Costs	2,533.35	00.00	2,533.35
Various	Office Costs	51.93	1.75	53.68
RoSPA Play Safety	Annual Inspection	356.00	71.20	427.20
Total		5,327.87	428.12	5,755.99

Signed: *J Hancox* (Clerk & RFO) Date: *13th September 2023*

Signed: *P Cooper* (Chairman) Date: *13th September 2023*

Appendix 1

Item 122

Clerk's Update July 2023

Wrockwardine Playing Fields Car Park

SJ Roberts have confirmed they are nearly finished putting together the planning application details and it should be ready to submit towards the end of this week or early week commencing 17th July 2023.

Allotments – Allscott Meads

Lanyon Bowdler Solicitors have been commissioned to do the necessary work on behalf of the Parish Council as per last month's meeting. Currently awaiting details from SJ Roberts. There is an Allscott Meads meeting on 27th July 2023.

Little Free Library

The library is currently being constructed and should be arriving over the next 2 weeks ready for installation on the land outside the shops at Admaston.

Annual RoSPA Inspection

The inspections have been carried out on all the sites and the reports received. The information will be considered by the Clerk and Cllr Mrs Ballantyne over the summer recess and a report with any recommendations will be on September's agenda.

Clerk & RFO

June 2023

Appendix 2

Item 123

SID Statistics

July 2023

Table 1

Daily average number of vehicles travelling over the speed limit during each two-week period the SID was in place

Location of SID							
Wellington Rd, Admaston, North West	1,109	984	1,264	1,002	766	581	871
Wellington Road, Admaston, South East	372	429	242	203	281	108	
Station Road, Admaston, North West	337	583	255	422	498	555	291
Station Road, Admaston, South East	349	478	443	446	423		
The Avenue, Wrockwardine, West Bound	371	331	281	243	228	277	268
The Avenue, Wrockwardine, East Bound	342	355	322	363	356	388	264
Shawbirch Road, Admaston, South East	1,046	1,242	1,186	1,557	1,280	1,154	
Shawbirch Road, Admaston, North West	1,235	1,064	1,189	939	890	996	967
Rushmore Lane, North	69	137	61	96	75		
Rushmore Lane, South	180	83	114				

Observations

- Most recent data
- The Avenue, Wrockwardine – new figure includes the school's half-term period
- SID was on Bratton Road but figures do not appear accurate so SID will go there again after its current location

Continued...

Table 2

Total vehicles exceeding the speed limit during each two-week period the SID was in place

Location of SID							
Wellington Rd, Admaston, North West	15,524	20,667	16,434	11,065	9,955	7,548	11,325
Wellington Road, Admaston, South East	4,851	6,815	3,394	3,465	3,941	1,403	
Station Road, Admaston, North West	4,543	6,421	6,114	5,321	5,978	6,540	3,786
Station Road, Admaston, South East	5,041	6,815	3,329	5,804	5,482		
The Avenue, Wrockwardine, West Bound	4,823	4,301	3,683	3,155	2,945	3,476	3,490
The Avenue, Wrockwardine, East Bound	248	3,080	4,268	3,551	4,356	5,041	3,441
Shawbirch Road, Admaston, South East	15,714	16,173	15,428	20,245	17,917	15,065	
Shawbirch Road, Admaston, North West	13,944	16,067	12,765	11,267	11,580	12,946	12,717
Rushmore Lane, North	972	1,790	954	1,251	971		
Rushmore Lane, South	2,481	1,168	1,491				

Observations

- Most recent data
- The Avenue, Wrockwardine – new figure includes the school's half-term period