

# Wrockwardine Parish Council

## Minutes of the Parish Council Meeting held on Wednesday 8<sup>th</sup> February 2023 at Admaston House, Admaston at 7.30p.m

**Present:** Cllr P Cooper (Chairman)  
Cllr E Ballantyne  
Cllr K Ballantyne  
Cllr P Bevis  
Cllr B Eade  
Cllr J Savage  
Cllr K Tonks  
Cllr G Thomas

**In Attendance:** Borough Cllr J Seymour  
1 Member of the Public  
J Hancox (Clerk)

### **23/01 Welcome by the Chairman**

The Chairman welcomed everyone to the meeting and paid tribute to Mr Rob Jeavons, who sadly passed away recently. Mr Jeavons was instrumental in helping the Parish Council set up the allotments and Community Orchard, sharing his wealth of knowledge and expertise. On behalf of the Parish Council the Chairman sent thoughts and prayers to Rob's family and friends.

### **23/02 Apologies for absence**

Cllr E Anderson – Personal reasons  
Cllr M Vrahimis – Personal reasons

### **23/03 Declaration of Interests & Dispensations**

- a) Pecuniary – None declared
- b) Personal – None declared

### **23/04 Public Session**

One member of the public asked for an update regarding Long Lane traffic. With the agreement of the Council, the Chairman moved Agenda Item 23/16 forward.

### **23/05 Long Lane Traffic**

The Chairman gave a verbal update and advised that a meeting arranged with Telford & Wrekin Highways Department and Members from Water's Upton Parish Council had unfortunately been cancelled by Telford & Wrekin at the last minute. Despite efforts made, it had not been rearranged. The Chairman assured all present that this would be pursued and hopefully an update could be provided in March.

*1 member of the public left the meeting at 7.38p.m*

### **23/06 To confirm and agree the Minutes of the Previous Meeting**

It was **RESOLVED** to confirm and sign the Minutes of the meeting held on Wednesday 14<sup>th</sup> December 2022.

[Proposer: Cllr Savage; Seconder: Cllr Eade; Vote: All]

## 23/07 Borough Councillor's Report

Cllr Seymour confirmed she had contacted T&W Highways Dept on behalf of the Parish Council regarding the proposed NAL sockets for 3 locations. Highways had replied stating the cost would be £6k, which Council felt was extremely high. The Clerk was asked to follow this up with the Borough.

Cllr Seymour also advised that the next meeting of the Haygate Fields Group would be the final one with the builders present as they were nearly finished on site. The meeting would become a resident's group and the Parish Council should determine their own representation.

## 23/08 Planning

### 1. Permissions & Refusals

Council noted the following permissions and refusals:

<b>TWC/2022/0849</b>	The Swallows, Station Rd, Admaston	Erection of a 2 storey annexe, single storey side & rear extension linking the annexe to the existing dwelling & erection of a single storey side & rear extension (Retrospective) *Amended Description*	Full Granted
<b>TWC/2022/0179</b>	Rushmoor Stud, Rushmoor Lane, Bratton	Creation of an earth bund to eastern boundary, erection of fencing, creation of a new access road. Siting of 2no. shipping containers & temporary siting of 1no. static caravan, erection of decking adjacent to static caravan & installation of a sewage treatment plant (Retrospective)	Full Granted
<b>TWC/2021/0858</b>	Land adjacent 3 Davenport Dr,	Erection of 1no. dwelling	Full Granted
<b>TWC/2022/0571</b>	Land South/west of Donnerville Dr, Admaston	Variation of condition 21 on previously approved application TWC/2019/0503 (Erection of 5no. dwellings & garages with associated access, public open space & landscaping) to allow amendments to eaves & verge detailing, repositioning of chimney breast, internal applications, installation of roof lights & the inclusion of a suds basin *Amended Description*	Full Granted

### 2. Applications During January (Delegated Authority)

Council noted the following submissions:

<b>TWC/2022/1023</b>	Gorsey Bank Farm, Wrockwardine	Erection of a 1 <sup>st</sup> flr side & rear extension with balcony, erection of a single storey side & rear extension following demolition of a single storey porch structure & demolition of detached garage building *Amended Description*	No Comment
<b>TWC/2022/1029</b>	The Old Mill, Cluddley Lane, Cluddley	Erection of a detached double garage, workshop & 1 <sup>st</sup> flr annexe	No Comment

<b>TWC/2022/1032</b>	Jakscot, Walcot	Creation of ancillary accommodation with external staircase above existing garage (Part-retrospective)	No Comment
<b>TWC/2023/0022</b>	Orchard House, Wrockwardine	Reduction to side extending towards Orchard House by up to 2m to 1no. Walnut Tree	No Comment

#### **TWC/2023/0013 Land Adjacent & South of Breezes 8 & 11 Allscott**

##### **Erection of 1no. dwelling & garage (Plot 1)**

**Object** – The Parish Council objects to the application on the grounds that it has a much larger footprint than the previous application for a small bungalow and will therefore cause a loss of privacy for the adjacent properties coupled with an overbearing and overshadowing impact. This is a small plot in a small rural village and appears to be being completely overdeveloped to the detriment of neighbouring properties

#### **TWC/2022/1014 Long Lane Farm, Long Lane**

##### **Change of use of land to equestrian use with ménage & creation of new access**

**Comment** – The Parish Council is concerned about the creation of a new access to the property from an already busy A road which has seen a fatal accident in recent weeks and no plans at this moment in time for the Highways Authority to put any speed restrictions in place along it. Subsequent additional traffic using the new entrance and egress will put additional pressure on the highway and the PC hopes that this will be taken into consideration when determining the application

#### **TWC/2022/1025 Land south/west of Donnerville Drive, Admaston**

##### **Erection of 1no. dwelling**

**Comment** – The Parish Council is concerned that this is further development that puts continuing pressure on the local infrastructure given all the other development in the vicinity

For Information:

**NATTRAN/WM/S247/5282**

**Town & Country Planning Act 1900 s.247**

**Proposed Stopping Up of Highway at Leaton Lane, Telford, TF6 5HA**

**The following objection to the proposal was submitted:**

The closure of Leaton Lane will force additional traffic onto Drummery lane and Burcott Lane, both single track roads which have already been adversely impacted by the increased traffic from a nearby new housing development of over 400 properties and as drivers seek shortcuts to the M54. The Parish Council already has evidence from its speed indicator device, which is regularly positioned on both Drummery & Burcott Lane, of in excess of 1,400 vehicles exceeding the speed limit over a 4-week period through the village of Wrockwardine. This will increase further if more vehicles are forced to use this route. In addition, an increase in productivity at the quarry which wishes to close Leaton Lane will mean an increase in HGV traffic on an already busy infrastructure, coupled with the continuous noise and air pollution that accompanies this. Fly tipping is also an issue in the area and the Parish Council is very concerned that stopping off the road will lead to increased dumping in the rural area.

### **3. New Applications**

The following submissions were **RESOLVED**:

<b>TWC/2023/0045</b>	The Maples, Bratton Rd, Bratton	Erection of a 1 <sup>st</sup> flr front extension above existing garage	No Comment
<b>APPEAL TWC/2022/0267</b>	Site of 6 Charlton, Telford	Demolition of existing bungalow & outline application for 3no. dwelling	No further comments to be submitted

		with associated amenity & parking with all matters reserved	than objection from 14/4/22
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#### 4. Applications received after the agenda was circulated

The following submissions were **RESOLVED**:

<b>TWC/2023/0060</b>	8 Donnerville Drive, Admaston	Re-rendering of all existing walls to the property	No Comment
<b>TWC/2023/0067</b>	Sceptre House, 4 Shawburch Rd, Admaston	Erection of 1no. outbuilding following removal of carport	No Comment
<b>TWC/2023/0074</b>	Allscott Depot, Allscott	Change of use of B8 storage and distribution centre to tractor dealership & workshop comprising a mixed use of B8, B2 & E9a) with cladding, additional window, new steel steps, landing & demolition of 2no. existing warehouses & office buildings (Retrospective)	No Comment

#### 23/09 Finance

##### a) To confirm the Final Accounts paid in December 22 & January 23

Item deferred until March's meeting due to an administrative error.

##### b) To confirm the Bank Reconciliation for December 22 & January 23

Item deferred until March's meeting due to an administrative error.

##### c) To confirm the Accounts for Payment in February 2023

The accounts were **RESOLVED** for payment.

[Proposer: Cllr Eade; Seconder: Cllr Savage; Vote: All]

##### d) Environmental Improvements

It was **RESOLVED** to move £1k from General Reserves to enable any urgent work to be ordered, if necessary, between meetings, with delegated authority to spend given to the Clerk after consultation with the Ground's Maintenance Working Group.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Mrs Ballantyne; Vote: All]

#### 23/10 Annual Meeting of the Parish Council May 2023

It was **RESOLVED** to move the date of the meeting to 22<sup>nd</sup> May 2023 at 7.30p.m at Admaston House due to the local elections.

[Proposer: Cllr Eade; Seconder: Cllr Thomas; Vote: All]

#### 23/11 Benches

- Wrockwardine Playing Fields** – Council approved the removal of the bench as it was unrepairable and agreed to an audit of what was needed around the Parish before replacing it as there are alternative seats on the grounds.
- Long Yard Meadow** – Council approved the removal of both wooden benches which would then be replaced with the recycled ones purchased with the Ward Grant funding. It was **RESOLVED** to order 2 x Broxap Ashwater Seats at a cost of £554+VAT and that the Grounds maintenance Group would determine the positions to fit in with the work currently being undertaken.  
[Proposer: Cllr Eade; Seconder: Cllr Tonks; Vote: All]
- Admaston Green** – It was **RESOLVED** to accept the quote of £220 to reposition the bench adjacent to the Youth Shelter and that the Ground's Maintenance Group would determine its new location.  
[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Tonks; Vote: All]

**23/12 Wrockwardine Playing Fields Car Park**

There was no update as the matter was still with SJ Roberts and awaiting their advice.

**23/13 Parish Newsletter**

Cllr Mr Ballantyne updated Councillors on a newsletter he was producing to go out to all residents to inform of work the Parish Council had done recently. Two quotes had been received for printing 2,000 copies, one for £410 from a Newport firm and one for £395 from a Wellington firm. Council **RESOLVED** to accept the quote for £395 as it was more local to the Parish.

[Proposer: Cllr Thomas; Seconder: Cllr Mrs Ballantyne; Vote: All]

Council was advised it was not possible to circulate a draft of the newsletter due to the time constraints of getting it out quickly. The Chairman and Clerk confirmed they had both seen it and it was factual and not individual councillor based. Volunteers would be needed to circulate it around the Parish once printed.

**23/14 Tree Surveys**

It was **RESOLVED** that quotes should be obtained for the 3 trees requiring urgent work, as identified in the recent tree survey carried out. It was also agreed that quotes for the less urgent work on the other identified trees should be obtained after the nesting season during Autumn/Winter 2023. Cllr Eade volunteered to assist the Clerk with any inspections necessary following adverse weather and on the anniversary of the tree survey.

[Proposer: Cllr Eade; Seconder: Cllr Mrs Ballantyne; Vote: All]

**23/15 Long Yard Meadow**

Following a discussion, it was **RESOLVED** to accept the quote for £860+VAT for the supply and planting of various trees and the repositioning of the surviving trees, planted in 2022, from a local contractor with the work to commence as soon as possible.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Mrs Savage; Vote: All]

**23/16 Long Lane Traffic**

The update was given at Item 23/05 following the Public Session.

**23/17 Charlton Gateways**

The Council **RESOLVED** to submit the suggested locations to Telford & Wrekin Council for approval.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Mrs Ballantyne; Vote: All]

**23/18 Clerk's Update**

Members noted the Clerk's update on various matters (Appendix 1) and viewed photos of the new gym equipment at Wrockwardine Playing Fields. Attention was also brought to damage done to the Parish Council's bin whilst T&W Council removed the black bin they had installed there by mistake. Clerk to follow up with the Borough. The Chairman advised that he was following up on the Wrockwardine traffic calming and would be submitting a plan for the requested white lines in the village.

**23/19 SID Statistics**

Members noted the most recent data and there were no comments. (Appendix 2).

**23/20 Grant Applications**

**Telford Visually Impaired group** – It was **RESOLVED** to award a grant of £100 as requested

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Tonks; Vote: All]

**23/21 Other Meetings**

1. **Allscott Meads Stakeholder Group 27/1/23** – Details of the meeting were noted (Appendix 3)

**23/22 Correspondence**

**PODS in the Park** – It was **RESOLVED** that the group could use Admaston Green for their annual summer picnic with the usual conditions regarding insurance, litter etc being met.

[Proposer: Cllr Tonks; Seconder: Cllr Mr Ballantyne; Vote: All]

**23/23 Human Resources Committee**

The meeting had been declared inquorate and therefore nothing to report.

**23/24 Date of the next meeting**

It was confirmed that the next meeting would be held on **Wednesday 8<sup>th</sup> March 2023 at 7.30p.m** at **Admaston House, Admaston.**

*The meeting closed at 9.05p.m*

Signed: \_\_\_\_\_ *P Cooper* \_\_\_\_\_ (Chairman)

Date \_\_\_\_\_ *8<sup>th</sup> March 2023* \_\_\_\_\_

## Item 23/09

### Finance

**a) Final Accounts paid in December 22 & January 23**

Deferred until March due to an administrative error

**b) Bank Reconciliation for December 22 & January 23**

Deferred until March due to an administrative error

**c) Accounts for Payment February 2023**

Payee	Description	Net	VAT	Cost
BC	SID Management	300.00	00.00	300.00
IdVerde	Bin Emptying Contract 2021/22	1,834.10	366.82	2,200.92
IdVerde	Grass Cutting	585.55	117.11	702.66
Forester & Arborist	Orchard Tree Survey	560.00	00.00	560.00
Eon	Lighting Maintenance Contract	1,148.36	229.67	1,378.03
ICO	Data Protection Fee	40.00	00.00	40.00
Cllr EB	Travel Costs	11.18	00.52	11.70
Landlife Flowers	Bulbs Admaston Green	895.82	179.17	1,074.99
Chris Hughes	Bulb Planting	300.00	60.00	360.00
Npower	Street Lighting Supply	439.93	87.99	527.92
Various	Staffing Costs	2,262.89	00.00	2,262.89
Various	Office Costs	26.00	00.00	26.00
Total		8,403.83	1,041.28	9,445.11

Signed: J Hancox (Clerk & RFO) Date: 8<sup>th</sup> March 2023

Signed: P Cooper (Chairman) Date: 8<sup>th</sup> March 2023

## **Appendix 1**

### **Wrockwardine parish Council**

#### **Item 23/18**

#### **Clerk's Update February 2023**

##### **Daffodils Admaston Green**

Additional daffodil bulbs were purchased as part of the agreed flower planting scheme using grant money awarded previously. These have been planted by the contractor. Additional flowers (snowdrops & bluebells) have been ordered and will be planted at the far end of the Green. Flowers (primroses) have also been ordered for underneath the Siberian Elm tree.

##### **Admaston Traffic Calming**

Despite requesting an update, nothing has of yet been received concerning the plans for the scheme.

##### **Wrockwardine Traffic Calming**

When the gateways for Wrockwardine were at the consultation point, there was discussion regarding painting dragon's teeth at the entrance gateway on Station Rd. Telford & Wrekin Council have since confirmed that they did not commit to this and that they no longer install dragon's teeth as they have not been shown to have any real traffic calming effect and are visually quite intrusive as well as being quite expensive to set out and mark up. There will therefore be no dragon's teeth.

##### **Additional NAL Sockets for SID**

Again, despite requesting an update, nothing has been received from Telford & Wrekin Council. Borough Councillor Seymour offered to contact senior management on behalf of the Parish Council and has done so. The locations of the additional sockets were Charlton, Bluebell Lane and Bratton Road.

##### **Bins**

The Clerk has spoken to a senior officer at Telford & Wrekin Council and, the additional black bin installed at Wrockwardine Playing Fields was done by mistake. Because the PC has recently purchased and installed a new bin there, Telford & Wrekin will be removing the black one for use at another site. They also apologised for replacing the bin at Admaston Green without permission and were happy to hand it over to the Parish Council as the old bin cannot be put back.

##### **Wrockwardine Gym**

Both the adult gym and children's gym equipment are being installed. These pictures were taken by Cllr Mrs Ballantyne last week, mid work.





## **Chairman's Network Meeting**

The Chairman attended a recent online meeting of the Shropshire & Telford local Chairman's Network, although there was nothing to report. The Chairman asks if there are any issues that need raising to let him know and he will bring them up at the next meeting.

## **Free Little Library**

It has taken a while, but a quote has been received to build a library cabinet from repurposed timber, with installation for the £500 budget (approved by Full Council 13/4/2022). Cllr Tonks is checking up with Telford & Wrekin regarding the licence for putting it on the grass adjacent to the Admaston Shops and, once confirmed, the cabinet will be constructed and installed. It will use timber tongue & groove cladding on a timber frame structure, solid & weatherproof. Roof will be felted and the door will be hinged, have a Perspex window and a magnetic catch. It will stand on legs sunk and concreted into the ground.

**Clerk & RFO**  
**February 2023**

## Appendix 2

### Item 23/19

### SID Statistics

### February 2023

**Table 1**

Daily average number of vehicles travelling over the speed limit during each two-week period the SID was in place

Location of SID							
Wellington Rd, Admaston, North West	1,006	1,109	984	1,264	1,002	766	581
Wellington Road, Admaston, South East	372	429	242	203	281		
Station Road, Admaston, North West	337	583	255	422	498	555	291
Station Road, Admaston, South East	349	478	443	446	423		
The Avenue, Wrockwardine, West Bound	474	313	371	331	281	243	228
The Avenue, Wrockwardine, East Bound	342	355	322	363	356		
Shawbirch Road, Admaston, South East	1,046	1,242	1,186	1,557	1,280		
Shawbirch Road, Admaston, North West	927	1,076	1,235	1,064	1,189	939	890
Rushmore Lane, North	69	137	61				
Rushmore Lane, South	180	83					

#### Observations

- Most recent data
- Some reduction in figures but still fluctuating

Continued...

**Table 2**

Total vehicles exceeding the speed limit during each two-week period the SID was in place

Location of SID							
Wellington Rd, Admaston, North West	13,070	15,524	20,667	16,434	11,065	9,955	7,548
Wellington Road, Admaston, South East	4,851	6,815	3,394	3,465	3,941		
Station Road, Admaston, North West	4,543	6,421	6,114	5,321	5,978	6,540	3,786
Station Road, Admaston, South East	5,041	6,815	3,329	5,804	5,482		
The Avenue, Wrockwardine, West Bound	9,471	4,394	4,823	4,301	3,683	3,155	2,945
The Avenue, Wrockwardine, East Bound	248	3,080	4,268	3,551	4,356		
Shawbirch Road, Admaston, South East	15,714	16,173	15,428	20,245	17,917		
Shawbirch Road, Admaston, North West	7,690	12,978	13,944	16,067	12,765	11,267	11,580
Rushmore Lane, North	972	1,790	954				
Rushmore Lane, South	2,481	1,168					

### Observations

- Most recent data
- The Avenue, Wrockwardine – the number of vehicles exceeding the speed limit substantially increased with the introduction of the 20mph zone which implies that most drivers are travelling between 20-30mph. Most recent data show's a large increase in the number of vehicles travelling over the 20 mile an hour limit