

Wrockwardine Parish Council

Minutes of the Parish Council Meeting held on Wednesday 13th March 2019 at Admaston House, Admaston 7.30p.m

Present: **Chair:** Ms Nadine Evans
 Cllrs: Mr S Rawlings, Mr I Farrington, Mr P Bevis, Mrs J Savage, Mrs S Turner
 Clerk: Ms Julia Hancox
 In attendance: Borough Cllr Miss J Seymour

19/27 Chairman' s Opening Remarks

The Chair welcomed everyone to the meeting.

19/28 Apologies for Absence

Cllr Mrs E Anderson
Cllr Mr K Ballantyne
Cllr Mrs E Ballantyne
Cll r Mr T Kiernan (no apologies received)

19/29 Declarations of Interest and Dispensation Requests

None

19/30 Public Session

No matters were raised.

19/31 Borough Councillor's Report

Cllr Miss Seymour reported that, whilst it had been unanimously agreed to refer the result of Future Fit to the Secretary of State for Health & Social Care at the extraordinary T&W Council meeting on Monday 18th February 2019, this had not yet happened. The Secretary of State, Matt Hancock had visited the area recently and said that he would look at the issue when he had the papers.

Cllr Mrs Seymour reported that Idverde, the Borough's new grounds and cleansing contractors begin on 1st April 2019. They are holding an open event outside the library at Southwater on Wednesday 20th March from 10a.m to 4.00p.m where anyone can go and meet the team and ask questions regarding the service.

19/32 To confirm the Minutes of the Meeting held on 13th February 2019

It was **RESOLVED** to suspend Standing Orders

Cllr Miss Seymour requested two amendments to the minutes. In her report at 19/17 she confirmed she had been unable to find anything out about the cemetery parking issue and at 19/22 e) it should read Lawley not Dawley.

It was **RESOLVED** to reinstate Standing Orders

It was **RESOLVED** to confirm and sign the Minutes of the Meeting held on 13th February 2019 with the amendments.

19/33 Actions from Minutes

The Clerk updated on the following actions:

Admaston Accident	Police had been contacted. Officers who attended the scene confirmed accident was due to sunlight preventing view of oncoming traffic. This & the improvement of speed of traffic from temporary traffic lights had been reported to T&W. T&W responded that the draft of improvements would be ready for Council by the end of March as agreed.
War Memorial Plaque	Cllr Mr Ballantyne has provided confirmation of names and clerk is now seeking advice & quotes on how this can be implemented
Planning TWC/2019/0037	Objections were submitted but plans have now been approved
Pemberton Road Playground	Clerk unable to find information on who installed the playground. Cllr Rawlings suggested contacting the officer at T&W who assisted with playgrounds. Clerk to action
Bark at Walcott	Now complete
Defibrillator Training	Organised for 23 rd March 2019. The Chair asked that, as the Ambulance Service were doing the training voluntarily a donation to the Service would be a good gesture. It was RESOLVED to donate £200. Clerk to action
Letter to M Arrowsmith	Completed. Clerk will forward copy to Chair. Clerk to action
Defib Codes	Completed.
Photo Opportunity	Took place 4/3/19
Rights of Way	Sites visited and report submitted to T&W, no response. Chair asked for details so she could chase up. Clerk to action
Boundary Review	T&W contacted, but no response. Difficult to know who would deal with this query. It was RESOLVED to suspend Standing Orders. Cllr Miss Seymour stated again that she did not believe there would be a change of boundaries and that it was a matter for Wellington Town Council to propose. The Chair believed they already had done so. It was RESOLVED to reinstate Standing Orders.

Public Pride	Cllr Bevis completed work to the 2 free standing notice boards. The Chair thanked him for his work. A quote for working on the bus shelter at Allscott was received and work will start when weather improves.
Finance changes	Meeting with auditor took place. The Chair and clerk have been working on the spreadsheets and, these will be used for this year's audit.

19/34 **Annual Parish Meeting**

The Chair asked for suggestions for agenda items for the Annual Parish Meeting. The question was raised whether an APM could be held due to the election. Cllr Rawlings and the clerk believed it could as it was a meeting of the Parish rather than a Council meeting. The Annual General Meeting (AGM) would then take place within 14 days of the election. A date for the APM was suggested for Tuesday 23rd April 2019, but clarification is required before preparation can go ahead. Clerk to contact T&W to check. The Chair asked for members to try and think of ideas for the agenda that would draw in residents. Clerk & Cllrs to action

19/35 **Grants Update**

The Clerk confirmed that an application for a grant through the Local Policing and Community Ambassador's Fund for Safer Roads was being submitted. T&W had confirmed that the cost of each NAL socket to be installed was £500. It was agreed to submit a bid for 9 socket s at a cost of £4500. Clerk to action

19/36 **Planning Matters**

a) To consider applications and receive permissions and refusals

1. Applications

PE/2019/0133	9 Aldermead Close, Admaston	Provisional enquiry for erection of a 2-storey rear extension, removal of the existing conservatory with replacement single storey extension & loft conversion. No comment
---------------------	-----------------------------	--

2. To consider applications received after the date of the agenda

TWC/2019/0202	44 Wrekin View, Wrockwardine	Erection of a 2-storey side & rear extension incorporating the installation of a balcony to the front of the dwelling and the erection of lno. Outbuilding in rear garden. Objection - see below
----------------------	------------------------------	--

Members considered this to be an overdevelopment of the site, particularly with regard to how some residents already use the nearby layby, meant for the use of visitors to the cemetery. The development reduces residents parking further and will exacerbate the existing problems. Clerk to action comments

3. Permissions:

None

4. To receive any permissions received after the date of the agenda

None

b) Local Plans awareness

A resident had contacted the Chair regarding a meeting on Monday 25th March 2019 at Admaston Methodist Church at 7.30p.m. The meeting is regarding the Shawbirch Development Site and is looking to appeal against the planned use of the land and keep it as green space. 600 residents are expected to attend.

Cllr Mrs Savage commented that she had attended the Shawbirch Medical Centre meeting and, originally the Shawbirch site had been designated for the surgery. Now the surgery is moving to Brandon Avenue, the retail spaces around the planned surgery were still planned.

It was **RESOLVED** to suspend Standing Orders

Cllr Miss Seymour confirmed that the land has been designated for development. If her party wins in the local election, they will oppose any such development however, if the current administration is elected then the land will be developed. Cllr Miss Seymour was not aware of the meeting and said she would pass on the details of the meeting to other Borough Councillors.

It was **RESOLVED** to reinstate Standing Orders.

Cllr Mrs Savage and the Chair are hoping to attend the meeting.

19/37 Parish Matters

a) RoSPA Inspection

Cllr Farrington reported no issues with the playgrounds. On his inspection of Wrockwardine however, he had observed an adult rocking vigorously on one of the springy animals.

b) Insurance Claim - Wrockwardine Playground

The clerk reported that an insurance claim had been received from an accident at the Wrockwardine Playground last September.

The Chair had included a piece about the play areas in the draft for the next newsletter. It was pointed out that the telephone numbers on the signage of the parks is out of date and the new clerk's details need adding. Clerk to action

Cllr Rawlings suggested that further signage may be needed in the play areas and that advice from RoSPA should be sought. Cllr Farrington to action

c) Parish Newsletter & Communications

The Chair had circulated a draft of the next newsletter and, the content was agreed.

d) Defibrillators & training

Cllr Bevis commented that the space for the codes on the defibrillator cabinets was quite small and, that the indelible pen might deteriorate with time. It was suggested that larger stickers be considered or some other form of labelling. Clerk to action

The Chair thanked Cllr Bevis for attending the photo shoot with Stuart Hopley from Leaton Quarry with the defibrillator at Wrockwardine. The picture will go in the next newsletter.

e) Rights of Way

Nothing to report

f) Reports on local Meetings

Cllr Mrs Savage attended the Shawbirch Medical Centre meeting. It was felt that parking would be an issue there as it is a small site for the plans and, developing parking will be difficult as there are sewers underneath.

The Chair had given apologies to the Admaston Trust who had met on Monday.

g) Public Pride

Discussion took place around picking up of rubbish and fly tipping in the Parish. The Chair explained that rubbish pickers, called Street Champions, were provided with all the necessary equipment, bags of rubbish collected could be put in their own bins or, they could make arrangements with Officer Pride for it to be collected. Anyone can become a Street Champion, and should contact Officer Pride at T&W for details.

h) Admaston Green Track

The Chair reported that the design had been submitted and is being considered. There has been no approval yet and therefore it has not been costed. The Chair had approached Leaton Quarry and, because of recent donations they would not commit to assisting but have asked the Council to contact them again when the costs are known and, they will then reconsider.

i) Cemetery Tree Work

Cllr Mrs Savage reported that the Church are obtaining quotes for the work needed. However, the cemetery is in a conservation area and planning permission is also required. Once all this is in place, they will approach the Parish for a grant.

19/38 Finance

(a) Potential Finance Changes

The Chair confirmed the spreadsheets would be used for audit purposes and the monthly report would show the amount in the bank rather than the bank reconciliation.

An additional bank account, agreed previously is being opened. Money will be moved across once the account is available. *Clerk to action*

(b) Accounts for Payment

Receipts & Payments - It was **RESOLVED** that these be approved and paid as tabled.

Statements 60 & 69 from Unity Trust were tabled along with reconciliations and were approved.

19/39 Grant Application

Application received from Wellington Brass Band which serves the whole community. They are requesting money for instruments for band members to loan. It was **RESOLVED** to award them £100. *Clerk to action*

19/40 Traffic Matters

A Traffic Group Meeting was arranged 10.30a.m on Monday 18th March at Allscott House to consider the issues the Chair raised in her letter to the Chief Executive of T&W and, his response to them. There are still road signs down around the Parish, alongside other issues which need attending to.

19/41 Election

The clerk attended the election briefing last week and had the nomination packs available for councillors who wish to stand. The timetable is:
Notice of Election published: 5.00p .m Tuesday 26th March 2019
Receipt of nominations by 4.00p.m Wednesday 3rd April 2019
Nomination forms should be taken, in person, to Addenbrook House.

It was **RESOLVED** to suspend Standing Orders

Cllr Miss Seymour advised that there was a query over how councillors can access the electoral register, which is needed for the nomination process. The clerk was asked to enquire about this and advise members. *Clerk to action*

19/42 Correspondence

- Idverde "Meet the Contractor" -10.00a.m - 4.00p.m Wednesday 20th March 2019 outside the library at Southwater. -**Noted**

- Wellington Town Council Civic Reception & Atlantic Ladies -The Play-Tuesday 14th May 2019 - If anyone want s to attend the form needs completing and returned by 1st May. Clerk will forward email for those interested. - **Noted** Clerk to action
- Norbury Canal Festival - May Bank Holiday weekend - Clerk will forward email for those interested. - **Noted** Clerk to action
- Telford Stars - requesting if a link can be put on the website and newsletter promoting their service. They are the drug and alcohol team for Telford & Wrekin. It was agreed to do this. It was suggested that signs on the youth shelters might also be beneficial. The Chair asked the clerk to contact the team. Clerk to action

19/43 To note the date of the next meeting

The next meeting will be held on **10th April 2019** at **Wrockwardine Parish Hall** at **7.30p.m.**

The meeting closed at 8.55p.m

Signed: *N Evans* (Chair)

Date: *10th April 2019*