

Wrockwardine Parish Council

Minutes of the Human Resources Committee Meeting held on Friday 27th May 2022 at 11.00a.m at Admaston House, Admaston

Present: Cllr Mr P Cooper
Cllr Mr K Ballantyne (Chairman)
Cllr J Savage

In Attendance: Ms J Hancox (Clerk)

22/HR13 Welcome

The current Chairman welcomed everyone to the meeting.

22/HR14 Election of Chairman

The Committee **RESOLVED** that Cllr Ballantyne be elected as Chairman for 2022/23. The Committee further determined that an additional Member was required and, to assist with this, the meetings should move to an evening when another councillor might be able to attend.

22/HR15 Apologies for absence

None

22/HR16 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

22/HR17 Public Session

No matters raised.

22/HR18 Minutes

It was **RESOLVED** to confirm and sign the minutes for the meeting held on 25th February 2022 and which were received & noted by Full Council on 9th March 2022.

22/HR19 Review Terms of Reference

There were no amendments proposed and the Committee **RESOLVED** to accept the Terms of Reference

22/HR20 Lone Worker Policy Amendment

The Committee **RESOLVED** to recommend to Full Council that it accepts the amended policy.

22/HR21 Parish Council Objectives

Following a discussion, the Committee **RESOLVED** to recommend to Full Council that the Parish Council objectives be discussed and set at a future Finance & General Purposes Committee meeting where wants and aspirations could be aligned with resources.

22/HR22 Clerk's Accounts

The Clerk's timesheets, mileage claims and annual leave card were received and accepted as a true record by the Committee.

22/HR23 Date of next meeting

The next meeting will be held on **Wednesday 7th September 2022** at 6.00p.m at Admaston House.

The meeting closed at 12.03p.m

Signed _____ **K Ballantyne** _____ (Chairman)

Date _____ **7th September 2022** _____