

Wrockwardine Parish Council
Minutes of the Human Resources Committee Meeting
held on Wednesday 7th September 2022 at 11.00a.m at Admaston House,
Admaston

Present: Cllr Mr K Ballantyne (Chairman)
Cllr E Anderson
Cllr P Cooper
Cllr J Savage

In Attendance: Ms J Hancox (Clerk)

22/HR24 Welcome

The current Chairman welcomed everyone to the meeting.

22/HR25 Apologies for absence

None

22/HR26 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

22/HR27 Public Session - No matters raised.

22/HR28 Minutes

It was **RESOLVED** to confirm and sign the minutes for the meeting held on 27th May 2022 as a true record and which were received and noted by Full Council on 8th June 2022.

22/HR29 Policies

The committee considered a new Training & Development Policy and an amended Equal Opportunities Policy. Some amendments were suggested before it was **RESOLVED** to recommend both be adopted by Full Council.

22/HR30 Eye Test (Clerk)

The Committee **RESOLVED** to recommend to Full Council that it agrees to pay for an eye test for the Clerk at a cost between £25-£50.

22/HR31 Clerk's Accounts

The Clerk's timesheets, mileage claims, annual leave card and a copy of the Clerk's CiLCA certificate were received and accepted as a true record by the Committee.

22/HR32 Date of next meeting

The Committee agreed for the next meeting to be during February 2023, date to be confirmed, at 6.00p.m at Admaston House.

The meeting closed at 6.57p.m

Signed: _____ Cllr K Ballantyne _____ (Chairman) Date: 22nd February 2023 _____