

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
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To all Councillors

PARISH COUNCIL MEETING

You are hereby summoned to attend the **Meeting of Wrockwardine Parish Council** at **Admaston House (Bratton Room)** on **Wednesday 8th December 2021** at **7.30 p.m.** The business to be transacted is set out on the agenda below.

Please could Members assist with the running of the meeting by ensuring that they have read all the reports circulated as there will not be time to do so when the item is discussed.

Dated this: 30th November 2021

Signed: *Julia Hancox*
(Clerk to the Council)

AGENDA

1. **Welcome**
2. **Apologies for absence**
3. **Declaration of Interests:** a) Pecuniary b) Personal
4. **Public Session (15 mins)** - the Meeting will be adjourned for 15 minutes to allow questions to the Chairwoman and Council from members of the public
5. **Minutes** - to confirm the minutes of the Council Meeting held on Wednesday 10th November 2021 (*circulated with agenda*)
6. **Borough Councillors Report (5 mins)** - to receive a short verbal report
7. **Planning** (*details to date attached*)
 - 1) **Permissions & Refusals** – for information only
 - 2) **New applications** – to consider comments to be submitted
 - 3) **New applications received after the agenda was circulated** – to consider comments to be submitted
8. **Finance**
 - a) **Accounts for Payment in December** (*details to be circulated prior to meeting*)
 - b) **Bank Reconciliation for November** (*details to be circulated prior to meeting*)

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9. Council Committees

1. Finance & General Purposes Committee

- a. To receive the draft minutes of the meeting held on 3rd December 2021 *(to be circulated prior to the meeting)*
- b. To consider the draft budget & precept recommendation *(details to be circulated prior to the meeting)*
- c. To consider any other recommendations from the meeting *(to be notified prior to the meeting)*

2. Human Resources Committee

- a. To receive the draft minutes of the meeting held on 19th November 2021 *(to be circulated prior to the meeting)*
- b. To approve the Terms of Reference *(to be circulated prior to the meeting)*
- c. To consider subscribing to Safepoint Lone Working App *(report to be circulated prior to the meeting)*
- d. To consider the Appraisal Document and appoint an appraiser *(details to be circulated prior to the meeting)*
- e. To consider changing the notice process for meetings *(report to be circulated prior to the meeting)*

f. Parish Improvements Committee

- a. To receive the draft minutes of the meeting held on 3rd November 2021 *(to be circulated prior to the meeting)*
- b. To consider the Gateway Features (Wrockwardine) & additional NAL Sockets

10. **Plant A Tree for The Queen's Platinum Jubilee** – to consider T&W's offer to plant a ceremonial tree in the Parish *(details to be circulated prior to the meeting)*

11. **Allscott Meads Stakeholder Group** – to receive details of the meeting held on 25th November 2021 *(details to be circulated prior to the meeting)*

11.1 Community Initiatives – to receive an update on the potential work with SJ Roberts at Long Yard Meadow & Wrockwardine Playing Fields

11.2 Allotments - to consider the transfer of ownership & management of the site on the development

12. **Bus User Group** – to receive details of the meeting held on 23rd November 2021

13. Traffic Matters

13.1 SID Statistics – to receive data *(details to be circulated prior to the meeting)*

13.2 B5063 Longdon-on-Tern Road – to receive an update and consider any action on the item raised during November's Public Session *(further details to be circulated prior to the meeting)*

14. **Grant Applications** – none received to date

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- 15. Correspondence** – to receive & consider details of correspondence received by mail/email or telephone:
1. T&W Council Local Validation List 2021 – Review Consultation (*details to be circulated prior to the meeting*)
- 16. Date of the next meeting** - Members are asked to note the date of the next meeting on **Wednesday 9th February 2022** at **7.30p.m** at **Admaston House (Bratton Room)**

Schedule of Future Meetings (for information)

Members are welcome at all meetings but only members of committees can vote where necessary

Meeting	Date	Time & Venue
Finance & General Purposes Committee	Friday 3 rd December 2021	11.00a.m Dothill Room, Admaston House
Climate Change Strategy Working Group	Thursday 9 th December 2021	6.00p.m Dothill Room, Admaston House
Queens Platinum Jubilee Working Group	Thursday 9 th December 2021	7.00p.m Dothill Room, Admaston House
Full Council	Wednesday 9 th February 2022	7.30p.m Bratton Room, Admaston House
Parish Improvements Committee	Wednesday 23 rd February 2022	7.30p.m venue to be confirmed
Human resources Committee	Friday 25 th February 2022	11.00a.m Dothill Room, Admaston House

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Item 8 Planning

All applications can be viewed on the Borough Council's Planning Portal [Telford & Wrekin Council](#) prior to the meeting and any comments made ready for discussion. It will not be possible at present to view the applications at the meeting

1. Permissions & Refusals – For information only

TWC/2021/0858	Land adjacent 3 Davenport Drive, Admaston	Erection of 1no. dwelling	Full Refused
TWC/2021/1008	Maxwell Amenity Ltd, Units 1-7, Allscott	Change of use of unit 3 from storage & sales area to office & sales area & installation of new shop front	Full Granted

2. New Applications

TWC/2021/1103	Site of 24 Station Rd, Admaston	Reserved matters application pursuant to outline planning application TWC/2019/0702 (erection of 1no. dwelling with access) including details of access, appearance, landscaping, layout & scale + amended location plan	20/12/21
TWC/2021/1126	Admaston House, Wellington Rd, Admaston	Removal of lower 1.8 metres of 1no. branch	13/12/21

3. Applications received after the agenda was circulated – Members will be advised, via email, of any applications received after this agenda that will be presented at the meeting.