

## **Wrockwardine Parish Council**

### **Minutes of the Parish Council Meeting held on Wednesday 9<sup>th</sup> January 2019 at Admaston House at 7.30p.m**

**Present:**      **Chair:** Ms Nadine Evans  
                 **Clhrs:** Mr I Farrington, Mr S Rawlings from 8.03p.m, Mrs E Ballantyne, Mr K Ballantyne, Mr P Bevis, Mrs J Savage, Mrs E Anderson  
                 **Clerk:** Ms Julia Hancox  
                 **In attendance:** Borough Cllr Mrs J Seymour

**19/01    Chairman's Opening Remarks**

The Chair welcomed everyone to the meeting.

**19/02    Apologies for Absence**

Cllr Mrs S Turner

Cllr T Kiernan – no apology received

**19/03    Declarations of Interest and Dispensation Requests**

None

**19/04    Public Session**

A resident highlighted concern regarding trees/hedge overgrowing the footpath at Brandon Avenue/Squirrel Meadow, Bratton adjacent to the school playground. It was determined that we could report it to T&WC. Clerk offered to investigate and report.

**Clerk to action**

Concern reported regarding the marked car parking spaces that have appeared on the road outside Wrockwardine Cemetery. These are being used by residents rather than visitors to the cemetery. It was not known who had sanctioned the marking of the spaces. Cllr Mrs Seymour was also unaware. Requested that the clerk contact highways and copy Cllr Mrs Seymour to find out who and why and to advise the problems it is now causing. **Clerk to action**

The Chair reported that she had tried to contact the local PCSO this week to find out more about an accident that occurred in Wrockwardine before Christmas, however the email address given was no longer valid. The Chair advised that she had looked on the West Mercia Police website and found an informative link giving the number of crimes and accidents within a given area. The Chair suggested members look at this and suggested a report could be compiled monthly with information. [www.police.uk/west-mercia/](http://www.police.uk/west-mercia/) . The Chair will continue to attempt to make contact with the local PCSO regarding attendance at future meetings. **Chair & Clerk to action**

**19/05 To confirm the Minutes of the Meeting held on 12<sup>th</sup> December 2018**

There was a discussion over the accuracy of the minutes and this item was deferred until later in the meeting to allow Cllr Rawlings an opportunity to comment, should he wish, when he arrived.

**19/06 Grants**

The Clerk brought 2 possible grant applications to the attention of the Council, an EnviroGrant and Sports funding through Veolia and T&WC and the other for road safety initiatives through the PCC and Safer Roads Fund. The Chair asked if the details could be circulated to members to consider. **Clerk to action**

**19/07 Planning Matters**

**1. Applications**

<b>TWC/2018/105 3</b>	Land to the North of Haygate Road, Wellington, Telford, Shropshire	Installation and display of 8no. flag poles and Bovis Homes "Welcome" sign <b>No comment</b>
<b>TWC/2018/105 8</b>	19 Meadow Dale Drive, Admaston, Telford, Shropshire, TF5 0DL	Erection of a first floor side extension over the existing attached garage <b>No comment</b>
<b>TWC/2018/103 4</b>	Land opposite The Gate Inn, B5063, Bratton, Telford, Shropshire	Outline application for 9No. dwellings and garages with all matters reserved <b>Objection – members asked the Clerk to object over concern regarding design &amp; location &amp; traffic emerging onto the bend in the road</b>

**2. To consider applications received after the date of the agenda.**

**PE/2018/0827 Land North East of Junction 7 M54 off Holyhead Road, Wellington**

Outline planning permission for the development of up to 220 dwellings

**Objection – members asked the Clerk to object on the grounds that the current road infrastructure is totally insufficient**

**Cllr Rawlings arrived at 8.03p.m**

**PE/2019/0014 Land East of The Grove, Walcot, Telford (Bluebell Lane)**

Outline planning permission for the erection of 4 dwellings

Insufficient information at present. Members wish to wait for actual plans.

NE

3. **Permissions:**  
No permissions at the date of the agenda
4. To receive any permissions received after the date of the agenda. **None received.**

#### **Shawburch Industrial Development**

The Chair is awaiting a date for a meeting with other local Chairs regarding the proposed development of the site.

It was **RESOLVED** to adapt and adopt Cllr Ballantyne's comprehensive written objection and submit it on behalf of the Council. **Clerk to action**

#### **Haygate Fields Development**

Notification from the developers had been received stating that Highways are not relinquishing the lighting responsibility to the Council. The Chair has written to the Chief Executive of T&W regarding this and other frustrations.

#### **Alscott Heath**

The Chair asked for comments following last months meeting when the plans were shared. It was felt the developers were trying to make the site appealing but there were still concerns about the road infrastructure and the lack of a crossing for residents who would have access to the Sports & Social Club over the road.

### **19/08 Parish Matters**

#### **a) RoSPA Inspection**

Cllr Farrington reported that the work at Walcott playground had not been done. Clerk advised it had been reported to Ditton Services immediately after the meeting last month and, she had received notification that they were attending on Friday 11<sup>th</sup> January 2019. Cllr Farrington was concerned a car had been on Admaston Green as there were tyre tracks visible. However, the Chair thought these had been from the contractor who came to work on the tree recently.

#### **b) Parish Newsletter & communication**

1. **Newsletter** – The Chair reported that we have missed the deadline for the church magazine and asked whether we should consider putting out a Council newsletter again, particularly as the public need to be invited to the defibrillator training that will be starting shortly. Following discussion, it was agreed that the cost of producing and distributing a newsletter was too high and, that the website, notice boards, blog etc could be used to promote the training.
2. **Website** – The Chair explained that the Clerk will be looking at updating the current website and asked if there were any ideas on design or content to send these to the Clerk.
3. **& 4. Facebook & Twitter** – The Clerk suggested “moving with the times” and starting a Facebook page & Twitter accounts – these could also be used to promote the defibrillator training – It was agreed to move forward with these, the Clerk, the Chair and Cllr Mrs Anderson agreed to be moderators of the sites. **Clerk to action**

NE



**c) Defibrillators**

1. Update - The Chair & Clerk demonstrated a defibrillator and the case for members. Training could take place at Admaston House on 2<sup>nd</sup>/3<sup>rd</sup> February 2019. The Chair is also looking for ongoing training and the cost of this.
2. Leaton Quarry – Have confirmed that they would like a photo opportunity with the handover of the Wrockwardine defibrillator.
3. Siting - Cllr Bevis to find out from Roger Yates where the unit is to be installed at the Parish Hall, Wrockwardine. **Cllr Bevis to action**

The Council **RESOLVED** to pay for the installation of the units and the Chair is waiting for quotes from 2 electricians.

Admaston House has had a defibrillator donated and the Chair will find out what is happening with this one at next week's Trustee meeting. **Chair to action**  
Charlton know where theirs is to be sited.

**d) Signage for Orchard**

The signing of the minutes was deferred until clarification on the wording of the signs could be reached. Cllr Ballantyne suggested 2 courses of action, to sign the minutes as they are or to amend to add the words "on the pathways" to reflect the discussion at the December meeting. There was discussion over members understanding of what was to go on the signs and it was agreed that it was not the intention to ban all horse riding from the site, only to keep them off the matting once it is laid. However, this is not what the minutes reflect.

It was **RESOLVED** to confirm and sign the Minutes of the Meeting held on 12<sup>th</sup> December 2018.

**e) Cycle Track Admaston**

The Chair shared her plan for the cycle track. A quote from a contractor had suggested that one of this size would cost in the region of £14 - £17k to install. It was determined that this cost could not be justified, particularly as there is a well-used track over the road. The Chair suggested downsizing it and, it was suggested that should finances change in the future then extensions could be added. However, the Council does need to spend the grant money it has so far received for the track. Cllr Anderson offered to assist the Chair in moving this forward.

**f) War Memorial Plaque**

Cllr Ballantyne presented this item after which it was **RESOLVED** that:

1. "Following the recent discovery of the identity of two former parishioners who died whilst serving during the Great War, the Parish Council use its maintenance powers pursuant to the War Memorials (Local Authorities' Powers) Act 1923 and the Local Government Act 1972 to replace the plaque on the Wrockwardine War Memorial with one to include the names of these two previously unrecorded men and further to resolve the inaccuracies on the existing plaque.

2. To also approve a small plaque to acknowledge the generous gift and installation of the Memorial by Leaton Quarry in 2006"

The Clerk to get a price for both plaques. Clerk to action

**g) Parish Hall Lighting**

Cllr Bevis to speak to residents regarding the lighting. Cllr Bevis to action

**h) Report on local meetings**

None

**i) Clerk update**

The Clerk updated on training and progression with the clerk role in general. The current IILCA training course, Level 2 would also be useful for councillors to undertake. Cllr Mrs Anderson expressed an interest and, other Members to advise Clerk if they are interested.

**j) Barry's trees**

There was a discussion about where the kindly donated trees could be planted. Pemberton Playground was suggested. It was suggested that members need to know the types of trees before determining where they should go. Cllr Bevis to find out and report back next meeting. Cllr Bevis to action

**Councillor Mrs Seymour left the meeting at 9.22p.m**

**19/09 Accounts for Payment**

- (a) List of payments & cheques for signature
- (b) Bank Reconciliations
- (c) Bank accounts

Receipts & Payments – It was **RESOLVED** that these be approved and paid as tabled. Statements 58, 66 & 67 from Unity Trust were tabled.

Consideration to be given to updating the financial processes of the Council. It was decided that the Chair, the Clerk and the Chair of F&GP will meet to look at processes and, a meeting with the auditor is to be arranged.

**19/10 Traffic Matters**

- a) Traffic Working Group**
- b) Portable speed signs (mounting posts)**  
Report from recent meeting and walk about tabled (attached)
- c) Gateway features for the Parish**  
Nothing to report
- d) Road Safety & Cycling Proficiency Education**  
Nothing to report

**19/11 Correspondence**

None received

NE

**19/12      Date & time of next meeting**

The next meeting will be held on **13<sup>th</sup> February 2019** at **Wrockwardine Parish Hall** at **7.30p.m.**

**Meeting closed at 9.52p.m**

Signed Nadine Evans      Date 13th Feb 2019  
Chairman

**WROCKWARDINE PARISH COUNCIL**  
**PAYMENTS AND RECEIPTS FOR CONSIDERATION COUNCIL MEETING**  
**9<sup>th</sup> January 2019**

**PAYMENTS MADE – December**

	Amount	Chq. No.	VAT	TOTAL
JH - Salary	833.96	300591	----	833.96
MG – Salary	882.21	300592	----	882.21
HM Rev & Cust – Tax & NI	144.37	300593	----	144.37
Shropshire Pension	349.69	300594	----	349.69
Jake Crutchley – Shelter Cleaning	40.00	300595	----	40.00
E On Lighting Maint	73.17	300596	14.63	87.80
Ditton Grds Maint	983.33	300597	----	983.33
M. Goldstraw – Office Exp	99.65	300598	----	99.65
J Hancox – Office Exp	906.54	300599	166.39	1072.93
M Goldstraw – travel	23.56	300600	0.81	24.37
M Goldstraw – postage	6.96	300601	----	6.96
J Hancox – travel	54.01	300602	1.84	55.85
	<u>4397.45</u>		<u>183.67</u>	<u>4581.12</u>

**PAYMENTS TO BE MADE – January**

	Amount	Chq. No.	VAT	TOTAL
J. Hancox – Salary	833.96	300603	----	833.96
H.M. Rev & Cust – Tax & NI	13.17	300609	----	13.17
S.L .C.C – Full Membership	138.00	300605	----	138.00
J. Hancox – Travel	18.17	300608	0.62	18.79
M Arrowsmith – Over 60's Dinner	500.00	300607	----	500.00
J. Hancox – Office Expenses	58.62	300604	10.53	69.15
Norman Evans – Tree Admaston	1435.00	300606	----	1435.00
Ditton Grds Main	983.33	300610	----	983.33
D Brisbourne – Hedges	180.00	300611	36.00	216.00
Service Charge – Unity Bank	<u>18.00</u>	-	-	<u>18.00</u>
	<u>4178.25</u>		<u>47.15</u>	<u>4,225.40</u>

**RECEIPTS**

Brought forward	£123,766.35
Precept	£66,396.00
Bank Interest	£271.99
Customs VAT	£3,638.27
Misc.	<u>£2,501.00</u>
	<u>£196,573.61</u>

Bank Balance Unity Trust	£136,769.19
Less u/p cheques	£1,111.13
Less a/c to be paid	<u>£4,225.40</u>
	<u>£131,432.66</u>
	<u>£131,432.66</u>

Receipts	£196,573.61
less p'mts	£60,897.55
	<u>£4,225.40</u>
	<u>£131,450.66</u>
Less Adjustment Service Charge Sept	£18.00
	<u>£131,432.66</u>

**Signed**

Responsible Financial Officer

**Signed**

Chairman