

# Wrockwardine Parish Council

## Minutes of the Parish Improvements Committee Meeting held on Wednesday 4<sup>th</sup> August 2021 at 7.30p.m at Admaston House, Admaston

**Present:** Cllr Mr P Cooper (Chairman)  
Cllr Mrs E Anderson  
Cllr Mrs E Ballantyne  
Cllr Mr K Ballantyne  
Cllr Mr P Bevis  
Cllr Mr G Thomas  
Cllr Miss K Tonks

**In Attendance:** Ms J Hancox (Clerk)

**21/01 Welcome from the Chairman**

The Chairman welcomed everyone to the meeting.

**21/02 Apologies for absence**

None

**21/03 Declaration of Interests & Dispensations**

- a) Pecuniary – None declared
- b) Personal – None declared

**21/04 Public Session**

No matters were raised

**21/05 Outstanding Work Update**

Details of outstanding work was circulated prior to the meeting. The Clerk provided updates on the following:

- Additional SID – Grant application submitted and awaiting outcome
- Long Yard Meadow Access – Quote from contractor received. The Chairman asked for this to be looked at under Item 21/08
- IT Equipment – PC & monitor ordered

The following items were discussed:

- Two benches at Walcot left by residents - local residents were aware these were not Parish Council managed and maintained (signage remains in place to advise of this) but are happy to keep them on the park for use when required.
- Bus Stops – Following a discussion, Members agreed for Cllr Cooper to survey all the bus stops with a view to developing a maintenance program.
- Notice Boards – Following a discussion, Members agreed that having a consistency of design for the boards across the Parish should be considered. This would need to be a capital program scheme and it was agreed this should be considered at the next F&GP committee meeting when the budget for next year would be set.

**21/06 Ward Funding**

Following discussion, the Committee agreed to recommend to Council that the renovation and possible planting of pollinators around one or both of the bus shelters on the old A5, subject to Cllr Cooper's assessment of work required, be put forward for the grant.

Members questioned the availability of Ward Funding from the Admaston Ward Borough Councillor. The Clerk was asked to investigate whether an application could be made.

**21/07 Benches**

Members were advised that the two benches installed last month by volunteers, but without the permission of the Council, had been inspected by a RoSPA inspector and were now covered by the Council's insurance.

Member's asked if the old bench at Wrockwardine could be mended as the slats were bowing on the table part. Clerk to action.

**21/08 SJ Roberts**

Cllr Cooper advised the Committee that he had met with SJ Roberts with a view to considering the following schemes:

1. Admaston Green – landscaping scheme & raised beds at northern end of the field
2. Long Yard Meadow – improving access, planting hedge & trees
3. Carpark at Wrockwardine Playing Fields

SJ Roberts were positive that some, if not all, could be addressed through their community initiative scheme and further consultation would take place. It was confirmed that a pre-planning application would need to be sought for any proposal to alter the car park at Wrockwardine. Cllr Cooper & Cllr Mr Ballantyne agreed that they should meet again with SJ Roberts regarding the scheme at Admaston green before submitting a plan to request landlord's permission from Telford & Wrekin.

The Clark advised the Committee of the quote from Hornet Landscaping of £260 to do urgent remedial works on the gate at Long Yard Meadow to make it safe whilst other more permanent options were considered. As the amount is within the Clerk's £500 remit, the Committee asked the Clerk to accept the quote and for the work to start.

**21/09 Free Little Library**

An update on the proposal was circulated prior to the meeting. Following a lengthy discussion, it was agreed to recommend to Council that a ready-made box, the design to be chosen by Council, should be purchased and installed on the land by the shops at Admaston with Cllr Tonks visiting weekly and picking up on any issues that arise and that this would be trialled for 12 months with its success measured and reported on. Cllr Tonks offered to build an "online community" around the library. agreed to price some more ready-made units and find out the cost of the licence for installing it on the land from Telford & Wrekin Council and bring the proposal back to the Council meeting in September.

However, during the discussion it was highlighted that the budget for Parish Improvements should include reserves for improvements not yet completed, of which the Clerk was unaware of, as said improvements were determined before the Clerk's employment and had not been identified on handover. These included a decision in 2005 to have finials for signposts in the Parish.

It was determined that a Parish Plan was required of all work outstanding and the impact on the Paris Improvement Budget before additional things, such as the Little Free Library could be funded. A decision on the item was deferred until the next meeting of the Committee.

**21/10 Bins**

Following a discussion, the Committee agreed that the requests received for new bins should go on the Parish Plan but there was an urgent need for an additional bin at Wrockwardine Playing Fields and Members asked Cllr Cooper to look at the bin provision alongside his assessment of the bus shelters before a recommendation was made to Council.

**21/11 Pemberton Road Play Area Gates**

Following discussion, it was agreed that:

- The entrance complies with RoSPA guidance and had been inspected within the last 2 weeks and rated a very low risk;
- The play area sign stipulates the area is for 5-12 year-olds and states children should be supervised at all times;
- Whilst the traffic on the roads outside are beyond the Parish Council's control the Clerk has asked the Borough Council to install children warning signs.

The Committee recommended that the Council take no further action on the matter of installing gates.

**21/12 Additional suggestions for future spend budget 22/23**

It was agreed to hold an informal working group to consider developing a Parish Plan with suggestions for future schemes of work.

**21/06 Date of next meeting**

It was confirmed that the next meeting of the Parish Improvement's Committee would be held on 3<sup>rd</sup> November 2021 Wednesday 7.30p.m at Admaston House.

*The meeting closed at 9.30p.m*

Signed:     **P Cooper**     (Chairman)

Date:     **3<sup>rd</sup> November 2021**