**Admaston House, Wellington Road, Admaston, Telford, TF5 0BN**

**Tel: 01952 897355**

**Mobile: 07842 158615**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**To all Councillors**

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the **Meeting of Wrockwardine Parish Council** at **Admaston House (Bratton Room)** on **Wednesday 9 February 2022** at **7.30p.m**. The business to be transacted is set out on the agenda below.

**Dated this: 1st February 2022**  **Signed:** ***Julia Hancox***   **(Clerk to the Council)**

**AGENDA**

|  |  |
| --- | --- |
| **1.** | **Welcome** |
| **2.** | **Apologies for absence** |
| **3.** | **Declaration of Interests:** a) Pecuniary b) Personal |
| **4.** | **Public Session (15 mins)** - the Meeting will be adjourned for 15 minutes to allow questions to the Chairwoman and Council from members of the public |
| **5.** | **Leaton Quarry** – Presentation from Shaun Denny (Breedon Group) outlining  proposals for the quarry’s extension |
| **6.** | **Minutes** - to confirm the minutes of the Council Meeting held on Wednesday 8th December 2021 *(circulated previously)* |
| **7.** | **Borough Councillors Report (5 mins)** - to receive a verbal report |
| **8.** | **Planning** *(details to date attached)*   1. **Submissions made in January under delegated authority** – for information 2. **Permissions & Refusals** – for information 3. **New applications** – to consider comments to be submitted 4. **New applications received after the agenda was circulated** – toconsider commentsto be submitted |
| **9.** | **Finance**   1. **Accounts paid in January** *(details to be circulated)* 2. **Accounts for Payment in February** *(details to be circulated)* 3. **Bank Reconciliation for January** *(details to be circulated)* 4. **Banking Authorisers** – to consider additionalauthorisers for internet   banking |
| **10.** | **Meetings Update**   1. Allscott Meads Stakeholder Group – to receive details of the meeting held on 3rd February 2022 *(details to be circulated)* 2. Haygate Fields Liaison Group Meeting – to receive the minutes of the meeting held on 18/1/2022 *(details to be circulated)* |
|  |  |
| **11.** | **Long Yard Meadow** – to consider the installation of a copse & associated work *(details to be circulated)* |
| **12.** | **Bus Shelters –** to receive a verbal update & consider options for the Admaston Spa shelter |
| **13.** | **Play Equipment Repairs** – to consider approval of necessary repairs *(details to* *be circulated)* |
| **14.** | **Traffic Matters**  **14.1 SID Statistics** – to receive data *(details to be circulated)*  **14.2** **Gateways** – to consider the recommendation for the proposed signage from meeting held on 4/2/22 |
| **15.** | **Grant Applications** – none received to date |
| **16.** | **Correspondence** – to receive & consider details of correspondence received by mail/email or telephone:   1. **POD’s Jubilee Event in the Park** – to consider the use of Admaston Green*(details to be circulated)* 2. **Town & Parish Council/Borough Council Partnership Agreement Consultation – to consider a response** *(details to be circulated)* |
| **17.** | **Date of the next meeting** - Members are asked to note the date of the next meeting on **Wednesday 9th March 2022** at **7.30p.m** at **Admaston House (Bratton Room)** |

**Schedule of Future Meetings (for information)**

Members are welcome at all meetings but only members of the committee can vote at committee meetings

|  |  |  |
| --- | --- | --- |
| **Meeting** | **Date** | **Time & Venue** |
| Climate Change Working Group | Wednesday 16th February 2022 | 6.00p.m Dothill Room, Admaston Hse |
| Queen’s Jubilee Working Group | Wednesday 16th February 2022 | 7.30p.m Dothill Room, Admaston Hse |
| Parish Improvements Committee | Wednesday 23rd February 2022 | 7.30p.m Bratton Room, Admaston Hse |
| Human Resources Committee | Friday 25th February 2022 | 11.00a.m Dothill Room, Admaston Hse |
| Full Council | Wednesday 9th March 2022 | 7.30p.m Bratton Room, Admaston Hse |

**Item 8 Planning**

**All applications can be viewed on the Borough Council’s Planning Portal** [Telford & Wrekin Council](https://secure.telford.gov.uk/planning/home.aspx) **prior to the meeting and any comments made ready for discussion. It will not be possible at present to view the applications at the meeting**

1. **Submissions in January under Delegated Authority**

**TWC/2021/1201 Leaton Quarry, Leaton** – Variation of conditions 55 & 59 of TWC/2010/0085 to amend the hours of operation – No comment

**TWC/2021/1103 Site of 24 Station Rd, Admaston** – Erection of 1no. dwelling with access \*\*Amended description & information received\*\* - No comment

**TWC/2021/0388 Whitefields Farm, Charlton** – Erection of porch to east elevation of existing holiday let enclosure of open fronted garage to facilitate use as storage, workshop/office & erection of 2no. walls & 1no. gate (part-retrospective) \*\*\*\*Amended Description \*\*\*\* \*\*\*\*Amended Plans Received\*\*\*\*

Comment:

* The proposed wall adjacent to the lane is a fair faced brick wall just under 2m in height and is not in keeping with the buildings & the stone walls in the locality
* The PC has submitted previously that it is concerned that retrospective planning applications are being considered with enforcement notices in place

1. **Permissions & Refusals – For information only**

|  |  |  |  |
| --- | --- | --- | --- |
| **TWC/2021/0641** | Site of 8 & 10 Shawbirch Rd, Admaston | Demolition of existing dwelling & the erection of 2no. dwellings with associated garages & access | Full Granted |
| **TWC/2021/0683** | Leaton Quarry, Leaton | Variation of conditions 55 & 59 of TWC/2010/0085 to amend the hours of operation | Full Granted |
| **TWC/2021/0901** | Land South West of Rushmoor Lodge, Rushmoor Lane, Bratton | Creation of vehicular access & erection of a close boarded fence & gate | Full Granted |
| **TWC/2021/1045** | Land Adjacent Sunnymead, Walcot | Extension to caravan storage area | Full Granted |
| **TWC/2021/1061** | 44 Dulwich Grange, Bratton | Erection of a part single storey, part 2 storey side & rear extension | Full Granted |
| **TWC/2021/1103** | Site of 24 Station Rd, Admaston | Erection of 1no. dwelling with access \*\*Amended description & information\*\* | Full Granted |
| **TWC/2021/1126** | Admaston House, Wellington Rd, Admaston | Removal of lower 1.8m of 1no. branch | Tree Preservation Order Granted |
| **TWC/2021/1147** | Brookside, Shawbirch Rd, Admaston | Installation of Guardian roof on existing conservatory | Full Granted |
| **TWC/2021/1165** | St Peter’s Church, Wrockwardine | Canopy lift by up to 2m over highway & epicormic removal to 1no. Lime tree, cut back canopy by up to 2m to 2no. Oak trees, prune back to boundary wall & lift by up to 1m to 1no. Elder tree & prune back overhanging shrubs to boundary wall | Trees in Conservation area Granted |
| **TWC/2021/1074** | The Old Vicarage, Wrockwardine | Overall reduction by 6mtrs to 1no. Sycamore tree, felling of 1no. maple tree & removal of a hedgerow of 20no. conifer trees | Tree Preservation Order Granted |
| **TWC/2021/0388** | Whitefields Farm, Charlton | Erection of porch to east elevation of existing holiday let, enclosure of open fronted garage to facilitate use as storage, workshop/office & erection of 2no. walls & 1no. gate (part-retrospective) \*Amended Description\* \*Amended Plans\* | Full Granted |

1. **New Applications**

|  |  |  |  |
| --- | --- | --- | --- |
| **TWC/2022/0073** | 9 Bratton Road, Bratton | Erection of a single storey extension to existing annexe | 16/2/22 |
| **TWC/2022/0089** | 5 Donnerville Drive, Admaston | Removal of 1no. Ash tree | 22/2/22 |

1. **Applications received after the agenda was circulated –** Members will be advised, via email, of any applications received after this agenda and to be presented at the meeting