

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
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To all Councillors

PARISH COUNCIL MEETING

You are hereby summoned to attend the **Meeting of Wrockwardine Parish Council** at Wrockwardine Parish Hall, Wrockwardine on **Wednesday 11th September 2019** at **7.30 p.m.** The business to be transacted at this Council meeting will be as set out on the Agenda below

Dated this: **3rd September 2019**

Signed: **Julia Hancox**
Clerk to the Council

AGENDA

1. **Welcome by the Vice & Interim Chairman**
2. **Apologies for absence and reasons**
To receive, consider and note as appropriate any apologies for absence
3. **Election of new Chairman**
Following the resignation of the current Chair Members need to appoint a new Chairman
4. **Chairman's signing Declaration of Acceptance of Office**
5. **Election of New Vice-Chairman** (if appropriate)
6. **a) Co-Option**
To consider the co-option on to the Council of Mr Paul Cooper (details attached)
b) New Councillors Signing Declaration of Acceptance of Office (if applicable)
c) Advertising of New Vacancy
To resolve to approve the advertising of the vacancy left through the resignation of Cllr Ms N Evans
7. **Declaration of Interests: a) Pecuniary b) Personal**
8. **Minutes**
To confirm the minutes of the Council Meeting held on Wednesday 10th July 2019 and circulated previously and with this agenda
9. **Public Session (15 mins)**
The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman and Council from members of the public

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10. Borough Councillors Report (5 mins)

To receive a short verbal report

11. Planning

- 1) Permissions & Refusals
- 2) Applications since last meeting
- 3) Current applications
- 4) Applications received after the agenda was circulated

12. Finance

a) **Accounts for payment list & cheques** **To be tabled**

b) **Bank Reconciliations** **To be tabled**

c) **Debit Card for Clerk**

To consider the use of a debit card for Petty Cash purposes with a spend limit of £500

d) **Accounting Software**

To consider the use of Scribe Accounting software to manage finances (Report & details attached)

13. Admaston Track

To receive a written report requested at July's meeting and to consider and resolve the options available (Report attached)

14. Website

To receive a short report and consider the recommendation to work with Hugo Fox website software (Report attached)

15. Clerk's Holiday Cover

To resolve to approve the Clerk's recommendation for cover between 14/9/19 – 28/9/19 (Report attached)

16. War Memorial – Cllr Mr Ballantyne

Having considered a request to replace and update the name plaque on the Parish War Memorial, and having considered the provision of a small plaque to acknowledge the kind generosity of the owners of Leaton Quarry in providing and installing the Memorial, and seen the sample resin based proposed material, this Council proposes as follows:

1. To exercise its powers pursuant to Section 1 War Memorials (Local Authorities' Powers (Act 1923, as amended by Section 133(1) and 133(2) Local Government Act 1948 to replace the existing name plaque in order to correct the errors and omissions thereon;
2. To simultaneously purchase a small plaque acknowledging the kind generosity of the owners of Leaton Quarry in the provision and installation of the Memorial;
3. To approve the estimated total expenditure for both plaques of up to £500 from the Parish Improvements budget or from capital reserves as Council considers appropriate"

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17. SID Management & Contract

To consider 2 options for the management of SID and make a resolution (Report attached)

18. Allscott Heath Land

To note the report by Cllr Ms Evans (Report attached)

19. Parish Matters

a) Allotment Society

To receive a short verbal report by Cllr Bevis or Cllr Mrs Savage regarding the meeting held on Wednesday 21st August 2019. Next meeting 18th September 2019.

b) Playgrounds

To receive a verbal update from Cllr Mrs Ballantyne regarding the playground inspections and an update report from the Clerk regarding the potential planned maintenance program (Report to follow)

20. Correspondence

To resolve to note the correspondence received

21. Date of the next meeting

Members are asked to note that the next meeting will be held on **Wednesday 9th October 2019** at **Admaston House** at **7.30p.m.**

The Vice-Chairman has asked if Members would kindly assist the running of the meeting by ensuring that they have read the attached reports beforehand since there will not be time to do so when the item is discussed as the aim is to conclude the meeting by 21.30 hours

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The Chairman respectfully reminds that planning applications can be inspected prior to the meeting when the Clerk will be in attendance from 7p.m

Planning Report

Applications:

1. Permissions & Refusals:

TWC/2019/0549	Wrockwardine Cemetery, Wrockwardine	Cutting of trees in conservation area	Granted
TWC/2019/0444	42 Pemberton Road, Admaston	Erection of a single storey side and rear extension	Full Granted
TWC/2019/0535	Barratts Field, Duncote Mill, Walcot	Extension to grain storage building	Full Granted
TWC/2019/0536	Barratts Field, Duncote Mill, Walcot	Installation of ground source heat pump exchange to serve grain dryer within the grain storage building and the potato stores	Full Granted
TWC/2019/0288	Land rear of 32 Bratton Road, Bratton	Erection of 3no. additional dwellings and associated garages and the repositioning of 8no. dwellings and associated garages all served off an approved access	Full Refused
TWC/2019/0477	44 Wrekin View, Wrockwardine	Erection of a 2 storey rear extension with a partial single storey rear extension	Full Refused

2. Applications since last meeting

TWC/2019/0628	Site of former 31 Wrockwardine, Telford	Erection of 1no. affordable self-build dwelling for the purposes of running a rural business for breeding racing pigeons	1 comment received
TWC/2019/0662	36 Wrekin View, Wrockwardine	Erection of a single storey front extension	No comments received

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		and a single storey rear extension following demolition of existing conservatory	
TWC/2019/0665	Old Mill House, Cluddley Lane, Wrockwardine	Erection of a single storey rear extension, replacement of windows and internal alterations (Part-retrospective Listed Building)	No comments received
TWC/2019/0672	Land adjacent 39 Shawbirch Road, Admaston	Erection of a new medical centre (Class D1) with associated parking and landscaping	No comments received
PE/2019/0476	Land surrounding Charlton House Farm, Charlton	Hedgerow removal	Objected

3. Current Applications

TWC/2019/0696	Willow House, 10 Admaston Spa, Admaston	Crown reduction by 2.5m to 1no. Birch tree and 1no. Hornbeam tree	Comments by 14/9/19
TWC/2019/0702	Site of 24 Station Road, Admaston	Outline application for the erection of 1no. dwelling with access and all other matters reserved	Comments by 18/9/19